

North Judson-San Pierre's Plan to Reopening 2020-2021



The North Judson-San Pierre School Corporation has developed a reopening plan for the 2020-2021 school year.

Our reopening plan is built upon the guidance and recommendations of health officials; it is aligned to the reopening guidelines that have been provided by our state and federal leaders. We will prioritize the health and safety of our students and teachers as we open our school buildings and deliver instruction for the 2020-2021 school year.

Our plan for reopening focuses on the health and physical requirements necessary for reopening school buildings. The Indiana Department of Education will continue to provide guidance and recommendations to districts and schools on navigating the academic, social, and emotional effects of the COVID-19 pandemic on students and employees.

Level of community Spread (as determined by state and local health officials)	Substantial Spread	Minimal/Moderate Spread	Low/No Spread
Instructional Mode (as determined by local school corporations)	eLearning/Remote	Traditional or Hybrid or Full eLearning/Remote	Traditional
Response (as determined by local school corporations in partnership with local departments of public health and community stakeholders)	<u>Targeted Closure</u> <ul style="list-style-type: none"> Isolate and disinfect affected areas <u>Short-term Closure</u> <ul style="list-style-type: none"> Close for facility-wide deep cleaning <u>Extended Closure</u> <ul style="list-style-type: none"> Close building(s) for at least 14 days 	<u>Various Levels of Building Use Given Circumstances</u> <ul style="list-style-type: none"> Implement more intensive mitigation strategies Encourage enhanced social distancing Implement creative scheduling for students Implement eLearning/Remote learning as necessary 	<u>School Building(s) Open</u> <ul style="list-style-type: none"> Implement preventative practices and additional proactive processes/protocols

Guiding Principles for NJ-SP Reopening Plans

- Ensure safe learning and working environments for students and staff.
- Allow for family choice in student learning format.
- Ensure that all students receive instruction that meets state and federal standards and have the necessary support for success, including:
 - Technology access and connectivity
 - Social-emotional and health supports
 - Supports to meet the needs of special populations
- Provide training, support, and flexibility for staff to prepare for a successful reopening.
- Provide timely and clear communication to all families and staff.

Highlights/Main Points of Reopening Plans

Personal Protective Equipment (PPE)

- Staff will wear protective face coverings when in circumstances where social distancing cannot occur. (Bus Drivers will wear while driving, Kitchen staff will wear while serving students, Teachers will wear when working closely with students, etc.)
- Students are encouraged, not mandated, to wear protective face coverings. (Buses and hallways are locations and circumstances that will be most beneficial)

Social Distancing and Spacing

- Classes will be organized/reorganized as best as possible to allow for social distancing, and other precautions.
- Seating charts will be used to allow for easy tracing of contacts.
- Large gatherings such as assemblies and field trips will be eliminated until pandemic conditions subside.
- Lunchroom/cafeteria layout will be configured to allow for more social distancing.
- Passing periods will be altered.
- School Lockers will not be utilized.

Creating and Maintaining a Clean and Healthy Environment

- Hand sanitizer stations will be placed throughout the schools.
- Hand washing breaks will be taken often.
- Plexiglass will be placed in office areas and kitchen areas.
- Drinking fountains will be closed. Students may bring their own water bottles.
- NJ-SP will adjust the airflow to allow more air to circulate into the buildings.
- Procedures and checklists will be followed and used for all areas including:
 - Classrooms, Restrooms & Locker rooms, Weight rooms and Gymnasiums, Hallways, Cafeterias, and Common Areas
- A schedule will be followed for regular cleaning and deep cleaning. Documentation of the cleanings will be reported and recorded.
- A fogger will be used when necessary and appropriate.
- When a positive case of COVID-19 occurs, a special deep cleaning procedure will be used.

School & Classroom



North Judson-San Pierre School Corporation will open schools in a traditional format with preventative practices and additional processes/protocols in place. We recognize that each family has their own set of circumstances, philosophies, and needs in these uncertain pandemic times. There may be parents that have vulnerable members of their family and will want to choose an at-home learning model.

The following are steps, measures, precautions, and protocols we will have in place during the 2020-2021 COVID-19 pandemic in the school environment.

Supporting Teaching and Learning

- NJ-SP will offer optional programming for alternatives that meet the needs of all students
- NJ-SP will offer both in-person and eLearning/remote instruction based on student need and parent concerns.
- NJ-SP will administer formative assessments at the beginning of the year to identify skill gaps.
- NJ-SP will offer additional instructional support in math remediation for students who show a skill gap in mathematics due to the closing of school from March-May.
- NJ-SP will conduct regular meetings throughout the year with teachers to identify where students are academically.
- NJ-SP will offer tutoring sessions after school for students who need extra time and support in academics.
- NJ-SP teachers will prepare for potential future eLearning/remote learning.

Personal Protection Equipment (PPE)

- Staff will wear protective face coverings when in circumstances where social distancing cannot occur.
- Students are encouraged, not mandated, to wear protective face coverings. (Buses and hallways are locations and circumstances where masks will be most beneficial)
- Guests will be limited in our buildings and will be asked to wear masks when entering areas where students and staff are located.

Social Distancing and Other Mitigation in the School Environment

- Classes will be organized/reorganized whenever possible to allow for social distancing, and other precautions.
- Seating charts will be used to allow for easy tracing of contacts.
- Large gatherings such as assemblies and field trips will be eliminated until pandemic conditions subside.

- Lunchroom/cafeteria layout will be configured to allow for more social distancing.
- Passing periods will be altered.
- School Lockers will not be utilized.
- Bus arrival and dismissal procedures will be altered to limit large congregations of students.
- School officials will utilize phone meetings when possible to limit visitors to our buildings.
- Hand sanitizer stations will be placed throughout the schools.
- Hand washing breaks will be taken often.
- Plexiglass will be placed in office areas and kitchen areas.
- Drinking fountains will be closed. Students may bring their own water bottles.

Training

- Ensure that all staff members are properly trained. Training topics include:
 - How to utilize and conduct quality eLearning lessons.
 - Correct information about COVID-19: how it spreads, symptoms, and risk of exposure.
 - Who to contact if a student or driver exhibits symptoms of COVID-19.
 - How to wear face coverings properly.
 - The appropriate methods, tools, and products for cleaning classroom technology devices.
 - The hygiene expectations of staff.
 - Universal precautions when handling bodily fluids.

Transportation



The school bus is often the student's first contact in the morning and the last point of contact in the afternoon. We will pay particular attention to protocols used in student transportation to minimize the spread of COVID-19 and protect both students and employees.

The following are steps, measures, precautions, and protocols we will have in place during the 2020-2021 COVID-19 pandemic.

Personal Protection Equipment (PPE)

- Bus drivers will wear face coverings.
- Students are strongly encouraged to wear protective face coverings.

Modification Considerations for Transportation and Extracurricular Transportation Situations

- Add an additional bus route to limit the number of passengers on each route.
- Assign students to a specific seat and place with family units whenever possible.
- Social distance as best as possible.

Preparation and Cleaning

- Inspect all buses and transport vehicles for cleanliness and safety.
- Thoroughly clean and disinfect all buses before and after routes.
 - Buses will remain running while cleaning in order to have documentation
- Follow proper protocol when cleaning and disinfecting a bus that transported a passenger or had a driver who tests positive for COVID-19.
- Regular reminders about self-screening for symptoms

Training

- Ensure drivers are properly trained. Training topics include:
 - Correct information about COVID-19: how it spreads, symptoms, and risk of exposure.
 - Who to contact if a student or driver exhibits symptoms of COVID-19.
 - How to wear face coverings properly.
 - The appropriate methods, tools, and products for cleaning buses.
 - The hygiene expectations of staff.
 - Universal precautions when handling bodily fluids.

Maintenance/Custodial



Along with taking more breaks and opportunities for our students and staff to wash hands and clean commonly touched surfaces, NJ-SP will use a more frequent and thorough approach to cleaning and disinfecting our schools.

The following are steps, measures, precautions, and protocols we will have in place during the 2020-2021 COVID-19 pandemic.

Personal Protection Equipment (PPE)

- Custodial Staff will wear protective face coverings when in circumstances where social distancing cannot occur.
- Custodial Staff will wear protective gloves when circumstances dictate to do so.
- Guests will be limited in our buildings and will be asked to wear masks when entering areas where students and staff are located.

Cleaning protocols, procedures, and schedules

- Procedures and checklists will be followed and used for all areas including:
 - Classrooms
 - Restrooms & Locker rooms
 - Weight rooms and Gymnasiums
 - Hallways, Cafeterias, and Common Areas
- A schedule will be followed for regular cleaning and deep cleaning. Documentation of the cleanings will be reported and recorded.
- A fogger will be used when necessary and appropriate.
- When a positive case of COVID-19 occurs, a special deep cleaning procedure will be used.

Modification Considerations for Maintenance Work and Situations

- NJ-SP will adjust the airflow to allow more air to circulate into the buildings.
- Employees, while working with one another and in close proximity, will wear face coverings. They may be removed if social distancing can occur.
- Social distance as best as possible.

Training

- Ensure maintenance/custodial staff are properly trained. Training topics include:
 - Correct information about COVID-19: how it spreads, symptoms, and risk of exposure.
 - Who to contact if a maintenance/custodial staff member exhibits symptoms of COVID-19.

- How to wear face coverings properly.
- The appropriate methods, tools, and products for cleaning buses.
- The hygiene expectations of staff.
- Universal precautions when handling bodily fluids.

Cafeteria/Kitchen



School breakfast and lunch are important times of the day for our students. These times allow students to get their nutrition and socialize with friends. NJ-SP will utilize additional spaces (middle school cafeteria and elementary gym) to allow for greater distancing when eating and socializing.

The following are steps, measures, precautions, and protocols we will have in place during the 2020-2021 COVID-19 pandemic.

Personal Protection Equipment (PPE)

- Cafeteria Staff will wear protective face coverings and gloves when in circumstances where social distancing cannot occur.
- Plexiglass will be used in high traffic areas.
- Keypads will not be utilized.
- Guests will be limited in our buildings and will be asked to wear masks when entering areas where students and staff are located.

Cleaning protocols, procedures, and schedules

- Students and staff will be encouraged and reminded to wash hands before eating breakfast and lunch.
- Procedures and checklists will be followed and used for all areas including:
 - Cafeteria
 - Serving Area
 - Dishwashing Area
 - Kitchen/Prep Area
- A schedule will be followed for regular cleaning and deep cleaning. Documentation of the cleanings will be reported and recorded.
- A fogger will be used when necessary and appropriate.
- When a positive case of COVID-19 occurs, a special deep cleaning procedure will be used.

Modification Considerations for Serving Lunch and Breakfast

- Spaced serving lines and spaced seating will be practiced.
- Ala carte items and “individual” items will be placed on the trays by a kitchen worker to avoid high touch areas.
- Eating utensils will be wrapped and disposable to avoid high touch areas.
- Employees, while working with one another and in close proximity, will wear face coverings.

They may be removed if social distancing can occur.

Training

- Ensure that Cafeteria and Kitchen staff is properly trained. Training topics include:
 - Correct information about COVID-19: how it spreads, symptoms, and risk of exposure.
 - Who to contact if a student or cafeteria/kitchen staff member exhibits symptoms of COVID-19.
 - How to wear face coverings properly.
 - The appropriate methods, tools, and products for cleaning.
 - The hygiene expectations of staff.
 - Universal precautions when handling bodily fluids.