

North Judson-San Pierre School Board of Trustees
Minutes of a Regular Board Meeting
Central Office Board Meeting Room/High School Cafeteria
Tuesday, June 21, 2016

The North Judson-San Pierre Board of School Trustees met for a Regular Session Tuesday, June 21, 2016 at 7:00 P.M. in the Central Office Board Meeting Room & the high school cafeteria. Board President Pat Goin called the meeting to order at 7:00 P.M. The Board members present were President Pat Goin, Vice President Larry Lambert, Secretary Michael Shireman and member Jim Menis. Mr. Michael Sharkozy was absent. Others present were Interim Superintendent Dr. Robert Boyd, Business Manager/Treasurer Guy Richie and Administrative Assistant Lisa Thompson. There were many patrons present for the meeting. A list of patrons attending the meeting is on file at the Central Administrative Office.

The meeting opened with the Pledge of Allegiance.

Mrs. Goin, on behalf of the NJ-SP School Board of Trustees, presented Dr. Robert Boyd with a Bluejay Way certificate thanking him for his services to NJ-SP School Corporation.

Consent Items

Mr. Shireman made a motion to approve the minutes from the May 17, 2016 Regular Board Meeting. The motion was seconded by Mr. Menis; motion passed 4-0.

Mr. Shireman made a motion to approve the personnel actions as presented. Mr. Menis seconded the motion; motion passed 4-0.

Dr. Zupin recommended Mr. Jim Polite as the NJ-SP Jr-Sr High School Principal. Mr. Lambert made a motion to approve the recommendation of Mr. Polite. Mr. Shireman seconded the motion; motion passed 4-0.

Mrs. Goin mentioned changing the wording on the front of the high school to reflect the recent change to a Jr-Sr High School.

Mr. Shireman made a motion to approve the financial reports & claims as presented. Mr. Menis seconded the motion; motion passed 4-0.

NAME	POSITION	RECOMMENDATION
Beth Ammons	MS/HS Business & Math Teacher	Resignation
Kim Cook	HS cafeteria aide	Resignation
Dawn Danford	Elementary Teacher	Resignation
Jason Danford	Special Needs Paraprofessional	Resignation
Alexander Grezenko	Involuntary transfer from Title I to Third gr. teacher	Recommended to approve
Sharon Field	Recall from RIF status/ Title I teacher	Recommended to approve
Christopher Newbauer	Recall from RIF status/ Jr.-Sr. HS Business & Math Teacher	Recommended to hire
Jeremy Trusty	Full-time custodian (effective July 1, 2016)	Recommended to hire
Connie Marquez	I-READ paraprofessionals (2 days p/t days Summer)	Recommended to approve
Matthew Barnette	I-READ paraprofessionals (2 days p/t days-Summer)	Recommended to approve
Kris Kersting	I-READ paraprofessionals (2 days p/t days-Summer)	Recommended to approve
Lisa Hughes	I-READ teacher(1 day- Summer)	Recommended to approve
Chrystal Ingram	I-READ teacher (1 day-Summer)	Recommended to approve
Margaret Radtke	Kindergarten Countdown teacher	Recommended to approve
Lisa Hughes	Kindergarten Countdown teacher	Recommended to approve
Connie Marquez	Kindergarten Countdown paraprofessional	Recommended to approve
Kris Kersting	Kindergarten Countdown paraprofessional	Recommended to approve
Bohen Stayrook	Summer Technology Assist. (replacing Nathan Japkowski)	Recommended to hire
George Thompson	Drivers Ed. Instructor & additional 24 hours	Recommended to hire Recommended to approve
Kelly Scutchfield	Transfer to Case Conference Coordinator in Special Education	Recommended to approve
Dawn Santmyer	Summer School Bus Driver (this changed to Sub Driver)	Recommended to approve
Shari Wilson	Summer School Bus Driver	Recommended to approve
Jennie Stacy	Summer School Bus Driver	Recommended to approve
Janet Smith	Summer School Sub Bus Driver (this changed to Summer School Bus Driver)	Recommended to approve
Amy Bope	JV Volleyball Coaching	ECA –Resignation
Jim Polite	Jr.-Sr. High School Principal	Recommended to hire

Board Policy #5840 – Criminal Gangs & Criminal Gang Activity – 2nd Reading

Mrs. Goin announced this would be the second reading of this policy. Next month these policies will up for approval.

Participation in Title I 2016-2017

Mr. Lambert made a motion to approve continued participation in the Title I Program K-6 as presented. Mr. Menis seconded the motion; motion passed 4-0.

Textbook Fees 2016-2017

Dr. Boyd noted that all fees from K-12 are listed on the information. Dr. Zupin mentioned that the fees are very similar to last year. Mr. Menis made a motion to approve the Textbook Fees for 2016-2017 from K-12 as presented. Mr. Lambert seconded the motion; motion passed 4-0.

Transportation Salary Schedule 2016-2017

Dr. Boyd stated that this salary schedule has not changed from last year. Mr. Menis made a motion to approve the Transportation Salary Schedule for 2016-2017 as presented. Mr. Lambert seconded the motion; motion passed 4-0.

Non-Certified Salary Schedule 2016-2017

Mr. Lambert made a motion to approve the Non-Certified Salary Schedule for 2016-2017 as presented. Mr. Shireman seconded the motion; motion passed 4-0.

Non-Instructional Salaried Employees Salaries 2016-2017

Mr. Menis made a motion to approve the Non-Instructional Salaried Employees Salaries for 2016-2017 as presented. Mr. Lambert seconded the motion; motion passed 4-0.

Administrative Salaries 2016-2017

Dr. Boyd discussed the administrative salaries. Mr. Menis made a motion to approve the administrative salaries for 2016-2017 as presented. Mr. Lambert seconded the motion; motion passed 4-0.

Non-Certified Handbook

Dr. Boyd stated that the Board has had these revisions for a while and they are mostly changes in outlining the probationary period for employees and stating when benefits begin for certain employees. This document is much clearer than the previous, there are no major changes. Mr. Lambert made a motion to approve the Non-Certified Handbook for 2016-2017 as presented. Mr. Menis seconded the motion; motion passed 4-0.

Policy on Materiality & Process for Reporting Material Items

Dr. Boyd stated that we are required by law to have a policy that deals with this topic and to identify a dollar amount of money and/or items. We have identified \$500 in cash or in material items. If anything turns up missing over that amount we must turn it into the State Board of Accounts and our local prosecuting attorney in written form. Mr. Shireman made a motion to approve the Policy on Materiality & Process for Reporting Material Items as presented. Mr. Lambert seconded the motion; motion passed 4-0.

Resolution to Adopt Internal Controls

Dr. Boyd explained that the Indiana State Board of Accounts through statute requires us to have a resolution on file to adopt internal controls, meaning more than one person looks at the operation on the financial side. Mr. Richie stated this is basically a check and balance system that is required to be adopted. There will be a certification process that will take place and must be done by August 2017. Mr. Menis made a motion to approve the Resolution to Adopt Internal Controls as presented. Mr. Shireman seconded the motion; motion passed 4-0.

Joint Educational Services in Special Education MOU

Dr. Boyd stated that part of the work in Right Sizing for the district included reducing the costs of our Speech therapist. Oregon-Davis School Corporation has agreed to pick-up the hours that NJ-SP School Corporation is reducing for that therapist. The Memorandum of Understanding states that the Speech therapist will be employed 70% of the time through NJ-SP Schools and 30% of the time through Oregon-Davis Schools. Our school will bill O-D for these costs. Mr. Lambert made a motion to approve the Joint Educational Services in Special Education Memorandum of Understanding between NJ-SP School Corporation & Oregon-Davis School Corporation. Mr. Menis seconded the motion; motion passed 4-0.

Compliance with Affordable Care Act rules

Dr. Boyd stated that the Affordable Care Act requires employers to offer insurance to 95% of their "full-time" employees. By offering the insurance to the people and positions presented this will bring us up to about 96%. Mr. Menis made a motion to approve the NJ-SP School Corporation to offer the corporations insurance program to employees and positions listed to be in compliance with Federal Affordable Care Act as presented. Mr. Shireman seconded the motion; motion passed 4-0.

Non-exempt overtime pay regulations of U.S. Department of Labor

Dr. Boyd explained that the U.S. Department of Labor recently issued rules that require any salaried employee whose contract is up to \$47,476 be awarded time and one-half for any time over 40 hours. This affects one person in our corporation. We are recommending to make that one employee non-exempt and pay time and one-half for any hours over 40 for that individual only with written prior authorization from the Superintendent of Schools, which is that person's immediate supervisor. This will put us in compliance with the ruling from the Department of Labor. Mr. Menis made a motion to approve of salaried non-certified employees that are contracted up to \$47,476 to be awarded time and one-half for hours exceeding 40 hours per week, with prior authorization in writing by the Superintendent in order to be in compliance with the U.S. Department of Labor. Mr. Shireman seconded the motion; motion passed 4-0.

The Superintendent and the Board of School Trustees were informed that there were too many people in the building and that people would have to be removed or the meeting would have to be moved. After explaining that a board member that could not be presented for this meeting had been scheduled to Skype into the meeting until we encountered internet problems. Mrs. Goin announced that the meeting would be adjourned and reconvened in about five minutes in the high school cafeteria.

Approval of Performance Services Projects

This item was scratch at this time.

Set Reorganization Meeting

Mrs. Goin announced that the Reorganization meeting would need to be set before the 15th on July. The Reorganization Meeting was set for July 5, 2016 at 7:00 A.M. at the Central Administration Office.

Other

None.

Recognition of Visitors

Many patrons were present this evening in regards to questions and concerns over a matter of the NJ-SP School Board currently being an appointed board.

Mrs. Goin announced that there was a large number of people present and they want to be fair to everyone and give everyone a chance to address the board, but first some parameters need to be set. Individuals that wish to address the Board need to have signed the list that was passed around. Mrs. Goin will call your name and you will be given a microphone, please state your name and address and then you will have up to 3 minutes to speak in order to accommodate everyone. You will only be allowed to speak one time. Mrs. Goin explained that is the same format that they have used in the past and that it is in an effort to give everyone who wants to speak a chance. Everyone who speaks is expected to do so in an appropriate and respectful manner. There will be no personnel issues discussed, that is and has always been the policy of the Board. Mrs. Goin made this a motion and asked for support of the motion. Mr. Shireman seconded the motion; motion passed 4-0.

Mrs. Goin called each of the names on the sign-in sheet and each patron had a chance to voice their concerns, ask questions and make comments. The list of patrons that spoke is on file in the Superintendent's office. The Board answered questions as they were asked.

After all the patrons from the list had a chance to speak Mrs. Goin read a statement from the School Board of Trustees. This statement is on file at the Superintendent's office and posted on the NJ-SP School website. In the statement the Board expressed their need to explore answers to many questions before determining the corporation's legal position in endorsing the drafting of alternative plans regarding an appointed or elected school board. Mrs. Goin stated that when the Board has accurate and sufficient data they will determine the corporation's legal position in terms of endorsing the drafting of alternative plans regarding an appointed or elected Board.

Adjournment

Mr. Shireman made a motion to adjourn the meeting at 8:30 P.M. Mr. Menis seconded the motion; motion passed 4-0.

_____ Pat Goin, President

_____ Larry Lambert, Vice President

_____ Michael Shireman, Secretary

_____ Jim Menis, Member
