

North Judson-San Pierre Board of School Trustees
Minutes of a Regular Board Meeting &
Board of Finance Meeting
Central Office Board Meeting Room
Tuesday, January 17, 2017

The North Judson-San Pierre Board of School Trustees met for a Regular Session Tuesday, January 17, 2017 at 7:00 P.M. in the Central Office Board Meeting Room. Board President Pat Goin called the meeting to order at 7:00 P.M. The Board members present were President Pat Goin, Vice President Michael Shireman, Secretary Jim Menis, and members Michael Sharkozy and Derrick Stalbaum. Others present were Superintendent Dr. Annette Zupin, Business Manager/Treasurer Guy Richie and Administrative Assistant Lisa Thompson. A list of patrons attending the meeting is on file at Central Office.

The meeting opened with the Pledge of Allegiance.

Consent Items

Mr. Stalbaum made a motion to approve the minutes from the December 20, 2016 Regular Board Meeting. The motion was seconded by Mr. Sharkozy; motion passed 5-0.

Mr. Menis made a motion to approve the personnel actions as presented. Mrs. Goin questioned the replacement of the band teacher during Mrs. Flores' maternity leave. Dr. Zupin stated that a retired band teacher may fill that position. Mr. Shireman seconded the motion; motion passed 5-0.

Mr. Shireman made a motion to approve the financial reports & claims as presented. Mrs. Goin questioned the negative balances on the federal funds. Mr. Richie explained that on a federal fund you have to request reimbursement after you pay the bills. Mr. Stalbaum seconded the motion; motion passed 5-0.

Recommendations:

NAME	POSITION	RECOMMENDATION
Sarah Flores	Band teacher – Jr-Sr High	Recommended to approve maternity leave
Rachel McCaffrey	Special Needs aide - Jr-Sr High	Resignation
Linda Howard	Special Needs aide - Elem.	Recommended to hire
Karen McFarland	Special Needs aide - Jr-Sr High	Recommended to hire
Dakota Okeley	Cafeteria/Detention aide – Elem.	Recommended to hire
Rachelle Sallee	Study Hall aide - Jr-Sr High	Recommended to hire
Evan Howard	Substitute teacher	Recommended to hire
Dariane Okeley	Substitute teacher	Recommended to hire
McKenzie Sallee	Substitute teacher	Recommended to hire
Evan Howard	Assistant track coach (split)	Recommended to hire
Caitlin Dvorscak	Assistant track coach (split)	Recommended to hire
Kendall Gardner	Assistant track coach	Recommended to hire

School Calendar 2017-2018

Dr. Zupin stated that the proposed school calendar for 2017-2018 has a few changes from last year. This school year will begin one week later, Spring Break will be one week as opposed to two, and there will be only six Bluejay Collaboration Time (BCT) days. All BCT days and all delay days will begin two hours late instead of the current 90-minute delay. Next year's first student day will be August 10, 2017; the last student day is scheduled for May 24, 2018. There is one built-in snow day; additional days, if needed, will be added to the end of the year.

Mr. Stalbaum made a motion to approve the 2017-2018 School Calendar as presented. Mr. Sharkozy seconded the motion; motion passed 5-0.

Approval of Fund Balance Transfers Resolution

Mr. Richie explained that at the conclusion of each year there may be deficits in what are called major accounts. This resolution allows for money to be moved within a fund so that the major accounts do not have negative balances. Mr. Shireman made a motion to approve the Fund Balance Transfers Resolution as presented. Mr. Menis seconded the motion; motion passed 5-0.

Board Policies – Vol. 29 No. 1 - 2nd reading

Mrs. Goin noted that this was the seconded reading for these policies. The third reading and vote for final approval will be take place at the February meeting. Dr. Zupin summarized the policies which include: updates on compliance issues, personnel for extracurricular activities, personal background checks and group health plans. These policies ensure that the corporation is compliant with federal and state statutes.

School Board Member Appointment

Mrs. Goin asked for a motion to table this issue. Mr. Stalbaum made the following statement. "Although as a board we feel that we operated in good faith, we must admit that we made an error in the legal interpretation of the Indiana Code, resulting in a violation of the Indiana Open Door Policy specifically between identifying the difference in procedures in interviewing general employees of the school and board members. Due to this we need to correct the situation." Mr. Stalbaum moved to table the appointment of a board member until the five candidates are interviewed in a Board Work Session which will be open to the public. Mr. Menis seconded this motion; motion passed 5-0. Mrs. Goin made the statement that the North Judson Town Council does not choose to participate in this appointment.

Superintendent's Report

Dr. Zupin gave an update on the lighting project stating that the junior-senior high school gym and the former middle school gym are complete and both mezzanines are nearly complete. Work on the pool has begun this week. The new lights will offer a cost effective and better lighting system for the schools.

Dr. Zupin reported that the corporation is in the process of upgrades in the technology area. In order to be prepared for future technology, the corporation needs to upgrade the Wi-Fi availability. Quotes will be obtained and more will be shared as work progresses.

Dr. Zupin stated that the elementary principal position has been posted on the Department of Education website. Applications will be taken through March 3rd. The interview committee, which will consist of NJ-SP School staff and parent representation, will conduct interviews from March 6th-17th. Final interviews will be conducted, with the superintendent and the school board of trustees, from March 20th -April 7th. The position should be appointed by the April board meeting.

Dr. Zupin announced that the NJ-SP School Corporation will be showcasing our school at this Saturday night's basketball game. In the junior-senior high school café, students will have displays and demonstrations of their work. Guidance counselors and grade-level teachers will be present. Information about the new agriculture and vocational programs for dual and vocational credits (discussed last month) will be available. Miss DuVall and Mr. Shively will be there to discuss the classes with anyone interested. T-shirts with the new slogan and logo will be unveiled.

Dr. Zupin and the school board recognized two school board members for their service. Former school board member Mr. Larry Lambert whose term ended last June served on the board for sixteen years. Current school board member Mr. Michael Sharkozy has served for one and half years, this was his final meeting. Dr. Zupin and the Board thanked Mr. Lambert and Mr. Sharkozy for their service on the NJ-SP Board of School Trustees and wished them well.

Mr. Lambert and Mr. Sharkozy expressed appreciation for the recognition and thanked the school board.

Other

Mrs. Goin announced that they will be interviewing for a school board attorney. It was decided the week of January 23rd would work for all.

Recognition of Visitors

A patron asked how they could find out about the upcoming public meetings. Dr. Zupin replied that they will be posted on our website.

Adjournment

Mr. Stalbaum made a motion to adjourn the meeting at 7:18 P.M. Mr. Menis seconded the motion; motion passed 5-0.

Board of Finance (Immediately following)

The Board of Finance meeting was called to order at 7:19 P.M. by Board President Pat Goin.

Mr. Menis made the motion to appoint Pat Goin as President of the Board of Finance. Mr. Sharkozy seconded the motion; motion passed 4-0, with Mrs. Goin abstaining.

Mr. Shireman made the motion to appoint Jim Menis as Secretary of the Board of Finance. Mr. Stalbaum seconded the motion; motion passed 4-0, with Mr. Menis abstaining.

Mr. Sharkozy made a motion to approve The First National Bank of Monterey as the 2017 depository for NJ-SP School Corporation. Mr. Stalbaum seconded the motion; motion passed 5-0.

Mr. Stalbaum made a motion to adjourn the Board of Finance Meeting at 7:21 P.M. Mr. Menis seconded the motion; motion passed 5-0.

Pat Goin, President

Michael Shireman, Vice President

Jim Menis, Secretary

Derrick Stalbaum, Member