

**North Judson-San Pierre Board of School Trustees  
Minutes of a Regular Board Meeting  
Central Office Board Meeting Room  
Tuesday, February 21, 2017**

The Oath of Office was administered to our new school board member representing the Town of North Judson, Mrs. Sheila Akers.

The North Judson-San Pierre Board of School Trustees met for a Regular Session Tuesday, February 21, 2017 at 7:00 P.M. in the Central Office Board Meeting Room. Board President Pat Goin called the meeting to order at 7:00 P.M. The Board members present were President Pat Goin, Vice President Michael Shireman, Secretary Jim Menis, and members Derrick Stalbaum and Sheila Akers. Others present were Superintendent Dr. Annette Zupin and Administrative Assistant Lisa Thompson. A list of patrons attending the meeting is on file at Central Office.

The meeting opened with the Pledge of Allegiance.

**Consent Items**

Mr. Menis made a motion to approve the minutes from the January 17, 2017 Regular Board Meeting, Work Session minutes from January 23<sup>rd</sup>, 25<sup>th</sup>, and 26<sup>th</sup>, and Special Board Meeting minutes from January 30, 2017, as presented. The motion was seconded by Mr. Stalbaum; motion passed 5-0.

Mr. Shireman made a motion to approve the personnel actions as presented. Mrs. Akers seconded the motion; motion passed 5-0.

Mrs. Akers made a motion to approve the financial reports & claims as presented. Mr. Stalbaum seconded the motion; motion passed 5-0.

Recommendations:

NAME	POSITION	RECOMMENDATION
Donna Ness	Jr-Sr High School Choir teacher	Retirement (effective June 4, 2017)
Pamela Brooke	Special needs Para-Professional	Recommended to hire
Vickie Terhune	Jr-Sr High Band long-term sub.	Recommended to hire
Guy Richie	Business Manager/Treasurer	Recommended to hire
Donna Osborne	Assist. Swim co-ed middle school	Recommended to hire

**Approval of Board Policies – Vol. 29, No. 1 & Special Release**

Mrs. Goin stated that this was the final reading of the policies if there were no questions. With there being no questions, Mr. Menis made a motion to approve the Board Policies from Vol. 29, No. 1 and the Special Release from NEOLA as presented. Mr. Shireman seconded the motion; motion passed 5-0. Policies approved: 1520, 1520.08, 1521, 1619, 1619.01, 1619.02, 2623, 3120.08, 3121, 3124, 3419, 3419.01, 3419.02, 3419.03, 3420 (delete), 4120.08, 4121, 4419, 4419.01, 4419.02, 4419.03, 4420 (delete), 5111, 5340.01, 5460, 5530, 5830, 6605, 6700, 8120, 8121, 8330, 8340, 8400, 8405, 8455, 9700. Special Release 0100, 7540, 7540.01, 7540.02, Forms 1521 F1, F3, 3121 F3, 4121 F3, 7430 F5, 8121 F1, F3.

**Approval of Wi-Fi Project**

Dr. Zupin discussed the Wi-Fi project stating that this project will expand the current technology device capabilities with additional access points; the access points can be moved around as needed. This will prepare the corporation for future growth in the technology area. No access points were removed from the middle school building. This project will be paid from the General Obligation Bond. Sealed quotes were received from two vendors. Mr. Shireman made a motion to approve the Wi-Fi Project installing MR33 access points to N2N Technologies with a quote of \$65,189.25. Mrs. Akers seconded the motion; motion passed 5-0.

**Approval of Locker Project**

Dr. Zupin explained that the current lockers at the high school are the original lockers. These lockers are outdated and safety is an issue as most backpacks will not fit in the lockers. The quote is for 679 new lockers with removal and disposal of 850 lockers. This will be conducted in the summer and should take from three to five days. This project will also be funded by the General Obligation Bond. Specifications were submitted to three vendors; Sharp School Services was the only vendor to send in a quote. Two other school corporations were contacted that have had recent locker projects conducted by Sharp School Services and both school corporations were very satisfied with the quality of the lockers as well as with the process of removal and installation. Mrs. Goin commented on only receiving one bid for the project. Mr. Stalbaum made a motion to approve the Locker Project using Sharp School Services as the vendor for this project with a quote of \$90,395.00. Mrs. Akers seconded the motion; motion passed 5-0.

**Superintendent's Report**

Dr. Zupin reported the February 1, 2017 ADM count was 1,051 students, this is an increase of 26 students from the September ADM count.

Dr. Zupin mentioned that NJ-SP School Corporation has applied for and received the Lilly Endowment Counseling Initiative Planning Grant in the amount of \$8,000. This will help counselors with professional development and other expenditures.

Dr. Zupin went over the timeline for the elementary school principal position stating that applications will be taken until March 3<sup>rd</sup>. The first interviews will take place during the weeks of March 6<sup>th</sup> – March 17<sup>th</sup> with a committee consisting of staff, parents, and community members. The final interviews will take place from March 20<sup>th</sup> – April 7<sup>th</sup> with the school board and superintendent. The process should be finished in time for approval at the April meeting.

Dr. Zupin reported that the bonds on the auditorium are set to expire this spring. The tax rate and debt service will remain in order to maintain a safe updated and attractive campus. Items that need to be addressed are the boiler and HVAC, security of the schools, and school enhancement – no new buildings are being discussed. Community involvement and participation will be sought to discuss these issues.

In conclusion Dr. Zupin noted that standardized testing will be taking place in the next few months. Part 1 of ISTEP will take place from February 27<sup>th</sup> – March 10<sup>th</sup>, Part 2 will be from April 17<sup>th</sup> – May 5<sup>th</sup> and ECA’s will take place from April 24<sup>th</sup> – May 26<sup>th</sup>.

**Other**

None.

**Recognition of Visitors**

A patron asked about the personnel and financial items that are approved at these meetings. Dr. Zupin and Mrs. Goin encouraged her to contact Central Office with questions concerning these items. It was also noted that the minutes of meetings are posted on the school’s website. The patron further questioned the number of lockers being replaced, referring to the locker project. Dr. Zupin replied that the number of lockers are calculated to fit in the space.

A patron inquired as to why there was only one bid for the locker project and further stated that he would be interested in some of the old lockers that are being removed. Dr. Zupin stated that the other two companies did not submit a quote and further explained that Sharp School Services was substantiated with references from two other schools. It was noted that Mr. Collins, Maintenance Director, would have to be contacted concerning the old lockers as Dr. Zupin was unsure about that.

**Adjournment**

There being no further business Mr. Shireman made a motion to adjourn the meeting at 7:24 P.M. Mr. Menis seconded the motion; motion passed 5-0.

\_\_\_\_\_ Pat Goin, President

\_\_\_\_\_ Michael Shireman, Vice President

\_\_\_\_\_ Jim Menis, Secretary

\_\_\_\_\_ Derrick Stalbaum, Member

\_\_\_\_\_ Sheila Akers, Member