

**North Judson-San Pierre Board of School Trustees  
Minutes of a Regular Board Meeting  
Central Office Board Meeting Room  
Tuesday, March 21, 2017**

The North Judson-San Pierre Board of School Trustees met for a Regular Session Tuesday, March 21, 2017, at 7:00 P.M. in the Central Office Board Meeting Room. Board President Pat Goin called the meeting to order at 7:00 P.M. The Board members present were President Pat Goin, Vice President Michael Shireman, Secretary Jim Menis, and members Derrick Stalbaum and Sheila Akers. Others present were Superintendent Dr. Annette Zupin, Business Manager/Treasurer Guy Richie, and Administrative Assistant Lisa Thompson. A list of patrons attending the meeting is on file at Central Office.

The meeting opened with the Pledge of Allegiance.

**Consent Items**

Mr. Stalbaum made a motion to approve the minutes from the February 21, 2017 Regular Board Meeting as presented. The motion was seconded by Mrs. Akers; motion passed 5-0.

Mr. Stalbaum made a motion to approve the personnel actions as presented. Mr. Menis seconded the motion; motion passed 5-0.

Recommendations:

NAME	POSITION	RECOMMENDATION
Tony Standifer	Full-time Custodian	Resignation/Retirement
Amanda Ness	Jr-Sr High Choir teacher 2017-18 school year	Recommended to hire
Hope Thomas	Substitute Teacher	Recommended to hire
Phil Shabi	Head Boys Basketball Coach	Resignation

Mr. Shireman made a motion to approve the financial reports & claims as presented. Mr. Stalbaum seconded the motion; motion passed 5-0.

**Approval of AUP Agreement 2017-18**

Dr. Zupin presented the 2017-2018 Acceptable Use Policy (AUP) for approval. This policy has been revised to include reference of agreement to abide by the NEOLA Employee and Student AUP Policies. NEOLA insures that the policies are kept up-to-date and that we are in compliance with state & federal regulations. Mrs. Akers made a motion to approve the 2017-2018 Acceptable Use Policy as presented. Mr. Stalbaum seconded the motion; motion passed 5-0.

**Approval of Bus Purchase**

Mr. Richie explained that the Central Indiana Educational Service Center bus bid program was used to solicit online bus bids. This process saves the corporation time and money as the bids are already done and school corporations only need enter their specifications. Furthermore, there are no advertising costs. In consideration of the corporation's needs this year it was decided to purchase a multi-purpose bus with a wheelchair lift, a special needs bus with a wheelchair lift, and a 72-passenger regular bus. There will be two bus trade-ins. Upon review of the bids it is recommend to purchase one Starcraft multi-purpose bus, one IC/Collins special needs bus, and one IC/Collins 72-passenger bus all from Midwest Transit at a total price of \$226,491, after an \$11,700 trade-in allowance for two buses. The funds for this purchase have been appropriated within the 2017 Bus Replacement Fund. Mr. Shireman inquired if it is feasible to purchase each bus separately, to which Mr. Richie replied that they could but this package is actually more cost effective.

Mr. Menis made a motion to approve the proposed recommendation of bus purchases from Midwest Transit as presented. Mrs. Akers seconded the motion; motion passed 5-0.

**Approval of Driver's Ed Program 2017**

Dr. Zupin discussed the Driver's Education program that will be offered this summer. Class time will run from June 6<sup>th</sup> – June 17<sup>th</sup> with driving time from June 6<sup>th</sup> – July 15<sup>th</sup>. The cost of the class remains the same as previous years at \$330 per student; this is a self-funded program. NJ-SP School students can register from April 10<sup>th</sup> – 21<sup>st</sup>. After that time, registration will also be open to all area students. Mrs. Akers made a motion to approve the Driver's Education Program for 2017 as presented. Mr. Stalbaum seconded the motion; motion passed 5-0.

**Approval of notification of Reductions in Force**

Dr. Zupin explained that this approval is for the permission to initiate the process of notification of reduction in force letters if needed. This request follows the procedure stated in the Indiana Code and the certified handbook. Mr. Stalbaum asked a question involving procedure when two teachers are equal in certification, license and evaluation. Dr. Zupin stated that they follow a rubric that covers other areas such as best interest of the school, experience and seniority. Mr. Shireman made a motion to approve the notification of Reductions in Force as presented. Mrs. Akers seconded the motion; motion passed 5-0.

**Superintendent's Report**

Dr. Zupin announced that the snow make-up day will be April 14<sup>th</sup>. Future projects and timelines were then mentioned. Dr. Zupin stated that the bonds on the auditorium are set to expire this spring. Our corporation wants to maintain a safe, updated and attractive looking school and campus. We can accomplish some projects by maintaining the debt service rate. A board work session will be held to discuss options and areas of concern. The school board members have all taken tours of the buildings and community members may also take tours by contacting Mr. Collins, Maintenance Director, at the Jr-Sr high school. At the April 18<sup>th</sup> Regular Board Meeting information will be received from the architect, financial advisor and bond counsel. Dr. Zupin stated she will meet with staff tomorrow. In addition to these meetings, a community meeting will be held in late April to seek further input; there will be ads in the paper informing the public.

Dr. Zupin gave the quarterly report over enrollment. Enrollment has increased by twenty-six students since the September 2016 count. In review of recent withdrawals, most have been due to actual moves out of the county. Of the twenty-nine withdrawals since the end of December, nineteen were moves, three were transfers, five students withdrew to attend virtual/online school, and two have dropped out.

**Other**

Mrs. Goin congratulated the Academic Competitions Teams for their recent accomplishments. The math team placed 1<sup>st</sup>, the science team received a 2<sup>nd</sup> place, the social studies team received a 3<sup>rd</sup> place and the interdisciplinary team earned 2<sup>nd</sup> place. Overall NJ-SP School teams received 2<sup>nd</sup> place. Great job to all the students and coaches.

**Recognition of Visitors**

No comments were made.

**Adjournment**

There being no further business Mr. Shireman made a motion to adjourn the meeting at 7:17 P.M. Mr. Stalbaum seconded the motion; motion passed 5-0.

\_\_\_\_\_ Pat Goin, President

\_\_\_\_\_ Michael Shireman, Vice President

\_\_\_\_\_ Jim Menis, Secretary

\_\_\_\_\_ Derrick Stalbaum, Member

\_\_\_\_\_ Sheila Akers, Member