

**North Judson-San Pierre Board of School Trustees  
Minutes of a Regular Board Meeting  
Central Office Board Meeting Room  
Tuesday, June 20, 2017**

The North Judson-San Pierre Board of School Trustees met for a Regular Session Tuesday, June 20 2017, at 7:00 P.M. in the Central Office Board Meeting Room. Board President Pat Goin called the meeting to order at 7:00 P.M. The Board members present were President Pat Goin, Vice President Michael Shireman, Secretary Jim Menis, and members Derrick Stalbaum and Sheila Akers. Others present were Superintendent Dr. Annette Zupin, Business Manager/Treasurer Guy Richie, and Administrative Assistant Lisa Thompson. A list of patrons attending the meeting is on file at Central Office.

The meeting opened with the Pledge of Allegiance.

**Consent Items**

Mrs. Akers made a motion to approve the minutes from the May 16, 2017, Regular Board Meeting and the June 6, 2017, Special Meeting as presented. The motion was seconded by Mr. Stalbaum; motion passed 5-0.

Mr. Stalbaum made a motion to approve the personnel actions as presented to the Board. Mr. Menis seconded the motion; motion passed 5-0.

<b>Name</b>	<b>Position</b>	<b>Type of Action</b>
Emily Hintz	JR-SR High Science Teacher	Resignation
MJ Zembala	HR/Payroll Manager	Retirement
Robert Eberhardt	Jr-Sr High Math/Business Teacher	Recommended to hire
Dakota Okeley	Sub Custodian	Recommended to hire
Logan Short	Jr-Sr High Science Teacher	Recommended to hire
George Thompson	Drivers Education Instructor	Recommended to hire
Lynn Yeadon	Deputy Treasure/HR Manager	Recommended to hire
Diane Born	Cafeteria aide	Recommended to hire
<b>Summer School Programs</b>		
Sharon Field	Teacher-Jump Start Program	Recommended to approve
Jo Ann Gappa	Teacher-Bridge – Title I	Recommended to approve
Lisa Hughes	Teacher -Jump Start Program Kindergarten Countdown, IREAD	Recommended to approve
Marilyn Lukac	Teacher-Jump Start Program	Recommended to approve
Margaret Radtke	Teacher-Kindergarten Countdown	Recommended to approve
Kaye Ridley	Teacher (sub)-Jump Start Program	Recommended to approve
LuAnn Glass	Para Pro – IREAD	Recommended to approve
Lisa Hall	Para Pro - Jump Start Program	Recommended to approve
Kris Kersting	Para Pro - Jump Start Program Kindergarten Countdown, IREAD	Recommended to approve
Connie Marquez	Para Pro - Jump Start Program Kindergarten Countdown, IREAD	Recommended to approve
Kathy Nielsen	Para Pro – IREAD	Recommended to approve
Michelle Peretti	Para Pro - Jump Start Program	Recommended to approve
Chrystal Ingram	Teacher - IREAD	Recommended to approve
Pam Brown	Summer School Bus Driver	Recommended to approve
Denise Newsome	Summer School Sub Bus Driver	Recommended to approve
Dawn Santmyer	Summer School Bus Driver	Recommended to approve
Janet Smith	Summer School Bus Driver	Recommended to approve
Jennie Stacy	Summer School Bus Driver	Recommended to approve
Shari Wilson	Summer School Bus Driver	Recommended to approve

Mr. Shireman made a motion to approve the financial reports & claims as presented. Mr. Stalbaum seconded the motion; motion passed 5-0.

**Apple Lease Agreement**

Dr. Zupin stated this agreement would be for a lease with Apple to replace computer labs and teacher computers, payments will begin next June and be for four years as in the past. Mr. Stalbaum asked whether the lease means that we cannot keep the computers. Dr. Zupin replied that we do own them, but we will trade them in. Mrs. Akers made a motion to approve the recommendation of the Apple Lease Agreement as presented. Mr. Shireman seconded the motion; motion passed 5-0.

**Purchasing of iMacs**

Dr. Zupin explained that not all of the labs and teachers laptops can be replaced through the Apple lease. The purchase would be for 51 iMac computers using budgeted money from the Capital Projects Fund. Mrs. Akers made a motion to approve the purchase of 51 iMac computers as presented from CPF. Mr. Stalbaum seconded the motion; motion passed 5-0.

**Crossing National, Inc. – Secondary Agreement**

The Crossing is an Indiana non-profit corporation providing alternative educational services for students. Dr. Zupin mentioned that the location of the Crossing in Knox is closing, however, the Plymouth location will remain open. This approval is for a secondary agreement with The Crossing, meaning we only pay if our students attend. Mr. Menis made a motion to approve the Secondary Agreement with the Crossing National Inc. as presented. Mr. Shireman seconded the motion; motion carried 5-0.

**Non-Certified Salary Schedule 2017-2018**

Dr. Zupin stated that it has been four years since pay increases have been offered. Due to reductions and management of student to staff ratios it is possible to offer some increases. The increases are for non-certified and non-instructional personnel, teachers will be addressed in the upcoming negotiations. Mrs. Akers made a motion to approve the Non-

Certified Salary Schedule for 2017-2018 as presented. Mr. Stalbaum seconded the motion; motion passed 4-0 with Mrs. Goin abstaining.

**Non-Instructional Salaried Employees Salaries 2017-2018**

Mrs. Akers made a motion to approve the non-instructional salaried employee salaries and employee stipends as presented to the Board. Mr. Menis seconded the motion; motion passed 4-0 with Mrs. Goin abstaining.

**Administrative Salaries 2017-2018**

Dr. Zupin noted that these salaries are per the contracts. Mr. Menis made a motion to approve Administrative Salaries as presented to the Board. Mr. Shireman seconded the motion; motion passed 5-0.

**Superintendent’s Contract**

Mrs. Goin stated that last March an evaluation was conducted as well as discussion of objectives and goals with Dr. Zupin. The Board is in agreement to extend Dr. Zupin’s contract with the same salary schedule initially agreed upon, Mrs. Akers made a motion to approve the Superintendent’s Contract as presented from 2017-2020. Mr. Shireman seconded the motion; motion passed 5-0.

**Participation in Title I 2017-2018**

NJ-SP Elementary School has a School-Wide Title I program. Mr. Stalbaum made a motion to approve continued participation in the Title I program as presented. Mrs. Akers seconded the motion; motion passed 5-0.

**Set Reorganization Meeting**

Mrs. Akers made a motion to set the Reorganization Meeting for July 11<sup>th</sup> at 7:00 AM in the Central Office Board Room. Mr. Stalbaum seconded the motion; motion passed 5-0.

**Superintendent’s Report**

Dr. Zupin gave the quarterly report on enrollment stating that at the end of the year we had 1,050 students, the September ADM count was 1,025. In looking at the information we find a trend that this is a very transient population. The data collected also indicates another area to investigate further into as we see more students opting for virtual and online school. Dr. Zupin said we will continue to monitor this area and look into alternative options.

Dr. Zupin announced the 1028 Hearing that will be held on Tuesday, June 27<sup>th</sup> at 7:00 pm at Central Office in the Board Room. The information that has previously been shown and discussed will be presented a final time. This meeting will be to inform the public as to the proposed project and the financing of the project. Interested parties, taxpayers and patrons of North Judson-San Pierre will be allowed to voice their opinions as to the Project and the financing of the project.

Dr. Zupin also mentioned that the middle school boiler project is going out for bids and that contractors must include energy savings incentives in their bids. This will be paid for with General Obligation Bond funds approved in 2017. It was also noted that the lockers at the Jr.-Sr. High have been installed and they are working on the trim.

Dr. Zupin reported that the Kindergarten enrollment currently dictates that we will need four Kindergarten sections.

**Other**

This will be Mrs. Goin and Mr. Shireman’s final Regular Meeting as their terms are ending on June 30<sup>th</sup>. Mr. Shireman was presented with a service plaque. Mr. Shireman stated that he believes the school is in a good place moving forward. He wished everyone the best of luck and thanked everyone. Mrs. Goin mentioned that she has been involved in the school corporation in some capacity for many, many years and this will be a change. She further said that NJ-SP School Corporation provides a valuable education opportunity and students can graduate and be successful in whatever area they choose. There are many good things going on here and she wishes everyone the best.

Dr. Zupin thanked the Board for their support and trust in the administrative team saying that though this has been a difficult year, the Board has handled it with dignity and class.

**Recognition of Visitors**

A patron inquired about the superintendent’s contract asking about termination and payoff procedures. Mr. Stalbaum pointed out that these contracts must also be attractive enough to appeal to prospective candidates and this contract is in line with other superintendent’s contracts.

A patron thanked Mrs. Goin and the entire Board for their service.

**Adjournment**

Mr. Shireman made a motion to adjourn the meeting at 7:33 P.M. seconded by Mr. Menis; motion passed 5-0.

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 Patricia Goin, President  
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 Michael Shireman, Vice President  
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 Jim Menis, Secretary  
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 Derrick Stalbaum, Member  
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 Sheila Akers, Member