

North Judson-San Pierre School Board of Trustees
Minutes of a Public Hearing, Budget Adoption, & Regular Board Meeting
Central Office Board Meeting Room
Tuesday, September 19, 2017

The North Judson-San Pierre Board of School Trustees met for Public Hearings, Budget Adoption and a Regular Session on Tuesday, September 19, 2017, at 7:00 P.M. in the Central Office Board Meeting Room. Board President Sheila Akers called the meeting to order at 7:00 P.M. The Board members present were President Sheila Akers, Vice President Derrick Stalbaum, Secretary Jim Menis and members Susan McCormack and Gerald Bacon. Others present were Superintendent Dr. Annette Zupin, Business Manager/Treasurer Guy Richie and Administrative Assistant Lisa Thompson. There were a few patrons in attendance for the meeting. A list of patrons that attended the meeting is on file at the Central Administrative Office.

The meeting opened with the Pledge of Allegiance.

Public Hearing

Mrs. Akers opened the Public Hearing at 7:00 P.M. for the 2018 Capital Projects Fund, the Bus Replacement Fund.

Mr. Richie discussed the Capital Projects and Bus Replacement Funds. There was no public input.

Mrs. Akers opened the Public Hearing for the Proposed Lease Agreement. Mr. Thomas Peterson was present and stated that there had been no remonstrance filed against the proposed Lease Agreement. Mr. Peterson further noted the term of the lease was seven years and would be paid from the Debt Service fund. There was no public input.

Mrs. McCormack made a motion to adjourn the Public Hearing at 7:04 P.M. Mr. Menis seconded the motion; motion passed 5-0.

Budget Adoption

Mrs. Akers opened the Budget Adoption meeting at 7:04 P.M. This meeting is for the NJ-SP Board of School Trustees to adopt the 2018 Budget.

Mr. Stalbaum made a motion to adopt the 2018 Capital Projects Plan as presented. Mr. Bacon seconded the motion; motion passed 5-0.

Mr. Bacon made a motion to adopt the 2018 Bus Replacement Plan as presented. Mrs. McCormack seconded the motion; motion passed 5-0.

Mr. Stalbaum made a motion to adopt the advertised Budget Reduction Resolution. Mr. Menis seconded the motion; motion passed 5-0.

Mr. Richie explained the purpose of the Tax Neutrality Resolution was there must be a neutral cost to taxpayers for the Retirement/Severance fund. This can be achieved by reducing other funds by the amount equal to the levy. Mrs. McCormack made a motion to adopt the Tax Neutrality Resolution as presented. Mr. Bacon seconded the motion; motion passed 5-0.

Mr. Stalbaum made a motion to adjourn the Budget Adoption at 7:09 P.M., seconded by Mrs. McCormack motion passed 5-0.

Regular Session

The Regular Session was opened by Mrs. Akers at 7:10 P.M.

Consent Items

Mr. Bacon made a motion to approve the minutes from the August 15, 2017 Regular Board Meeting as presented. Mrs. McCormack seconded the motion; motion passed 5-0. Mr. Stalbaum made a motion to approve the personnel actions as presented. Mrs. McCormack seconded the motion; motion passed 5-0. Mr. Menis made a motion to approve the financial reports & claims as presented. Mr. Stalbaum seconded the motion; motion passed 5-0.

NAME	POSITION	RECOMMENDATION
Kelsey Minix	Bus aide	Recommended to hire
Ashley Prater	Special needs Paraprofessional – Elem.	Recommended to hire
Stephanie Rains	p/t Title I Teacher/Paraprofessional	Recommended to hire
Kyle Evans	Boys Varsity Basketball	Recommended to approve
John Hampton	Boys Varsity Assist. Basketball	Recommended to approve
Kaden Shepherd	Boys JV Basketball	Recommended to hire
Jamie Bales	Boys 6 th gr. Basketball	Recommended to hire

Approval of FFA fieldtrip

Emily DuVall and the FFA officers were introduced to present their accomplishments and activities over the past year. Miss DuVall stated the current FFA membership is at 100 students from the 8th – 12th grades. There will be a second membership enrollment later in the year. The FFA officers are Jessica Williams President/Secretary, MacKenzie Tilleraas Vice President/Secretary, Haley Hartmann Treasurer, Morgan Wilson Reporter and Tyler Newcomer Sentinel. The officers spoke of the activities that the FFA has been involved in over the past year. Many of the FFA activities involved community service and leadership. Miss DuVall also requested permission to attend the National FFA Convention in Indianapolis this October. A total of fourteen people are to attend, eleven members and three chaperones. The convention runs from October 25th thru 28th. Miss DuVall mentioned that most of the costs will be covered from their funds and FFA will be having a pork chop dinner on October 14th to help with the remaining costs. Dr. Zupin and the board commended the FFA for their work and service. Mr. Stalbaum made a motion to approve the request for the trip to the National FFA Convention as presented. Mr. Bacon seconded the motion; motion passed 5-0.

Board Policies – Final Reading

Mrs. McCormack made a motion to approve the Board Policies from Vol. 29, No. 2, Phase II-Tech, Phase III-Tech, and Teacher Appreciation and Legal Settlement as presented. Mr. Menis seconded the motion; motion passed 5-0.

Approved new, revised, replacement policies: Vol. 29, No.2- 0100, 2261.01, 5111.01, 5111.03, 5330, 8330, 8355, 8500, 8510 Phase II-Tech 8300, 8305, Phase III-Tech 5136, 5136.01, 7540.03, 7540.04, 7540.05 Special Update 3220.01, 5111. Guidelines approved: Vol.29, No.2 4162A, 5330, 6700, 8500, Phase II-Tech 8300, 8305, 8305A, 8305B, 8305C Phase III-Tech 7540.01A, 7540.03, 7540.04, and 7540.05.

Resolution Approving Form of Lease Agreement

Mr. Peterson stated that this was to approve and execute the Lease Agreement. The proper protocol has been followed and now the agreement can be signed. Mr. Stalbaum made a motion to approve the Resolution approving form of Lease Agreement as presented. Mrs. McCormack seconded the motion; motion passed 5-0.

Resolution Approving Issuance of Series 2017 Bonds

Mr. Peterson explained that approval of the resolution approving the issuance of these bonds was for federal tax purposes. Mr. Peterson stated that the bonds will be issued through the building corporation on behalf of the school corporation in order for the bonds to be tax exempt. Mr. Bacon made a motion to approve the Resolution approving the issuance of Series 2017 Bonds as presented. Mr. Menis seconded the motion; motion passed 5-0.

Approval 2017-2018 of Swim Classes & Open Swim

Dr. Zupin stated that this request is for the swim classes, open swim, and water exercise classes. Dr. Zupin noted that these classes have always been very successful. Mr. Stalbaum made a motion to approve the Swim Classes as presented. Mr. Menis seconded the motion; motion passed 5-0. The information with times and dates will be posted on the website.

Approval of School Improvement Plans

Dr. Zupin introduced junior-senior high principal Jim Polite and elementary principal Julie Berndt to present their School Improvement Plans. Both principals discussed accomplishments, areas of needed improvement, and went over a summary of goals.

Among the goals for the junior-senior high Mr. Polite mentioned improvement in math skills, increased vocabulary and comprehension skills, promotion of a positive school environment, and communication with all stakeholders. Mr. Polite noted that the junior-senior high is offering more AP and dual credit classes than ever before.

Mrs. Berndt spoke of goals at the elementary school regarding the faculty and support staff collecting and analyzing data from a range of sources, then using that analysis to adapt instruction. Additionally, students will improve academic proficiency in mathematics and reading as measured by standardized testing. Mrs. Berndt noted the academic growth and ISTEP+ scores that have exceeded the state average for the past two years.

Both principals reported good results with some current practices. Protecting classroom instructional time from interruptions, especially within the first twenty-five minutes of class has produced positive feedback. Another concept that has continued to show positive results is the "Blue Jay Way" which encourages responsibility, respect and achievement; this has proven to be very successful in both the elementary and the junior-senior high schools.

The board thanked the principals and their teams for the work and effort that went into creating the School Improvement Plans. Mr. Bacon made a motion to approve the School Improvement Plans as presented. Mr. Stalbaum seconded the motion; motion passed 5-0.

Superintendent's Report

Dr. Zupin shared information regarding student enrollment stating our September 2017 count is 1031 students, which is up slightly from last year.

Dr. Zupin mentioned that the first Bluejay Collaboration Day (BCT) was Monday; teachers spent time analyzing ISTEP + scores and worked in departments and grade levels.

Dr. Zupin reported that the middle school boilers have been removed and that project should be completed by November 1st.

The schedule is being finalized on the upcoming Lease Rental Bond Project. In December bid documents will be issued and received in January of 2018. If all goes according to schedule, the project is slated to be completed by the fall of 2018-19.

Dr. Zupin announced a Board Training seminar in Plymouth on November 16th.

Other

None.

Recognition of Visitors

Jacque Ryan from WKVI Radio asked a question concerning the Rainy Day fund reduction resolution that was brought before the Starke County Council. Mr. Richie clarified that the Rainy Day fund appropriation must be reduced each year and brought forward to set-up the next year's budget.

Adjournment

Mr. Menis made a motion to adjourn the meeting at 8:04 P.M. Mr. Stalbaum seconded the motion; motion passed 5-0.

Sheila Akers, President

Derrick Stalbaum, Vice President

Jim Menis, Secretary

Susan McCormack, Member

Gerald Bacon, Member

