

North Judson-San Pierre Board of School Trustees
Minutes of a Regular Board Meeting
Central Office Board Meeting Room
Tuesday, March 20, 2018

The North Judson-San Pierre Board of School Trustees met for a Regular Session on Tuesday, March 20, 2018, at 7:00 P.M. in the Central Office Board Meeting Room. Board Vice President Derrick Stalbaum called the meeting to order at 7:00 P.M. The Board members present were Vice President Derrick Stalbaum, Secretary Jim Menis and members Susan McCormack and Gerald Bacon. Sheila Akers was absent. Others present were Superintendent Dr. Annette Zupin and Business Manager/Treasurer Guy Richie. A copy of the list of patrons attending the meeting is on file at Central Office.

The meeting opened with the Pledge of Allegiance.

Consent Items

Mrs. McCormack made a motion to approve the minutes from the February 20, 2018, Regular Board Meeting as presented. Mr. Menis seconded the motion; motion passed 4-0.

Mr. Bacon made a motion to approve the personnel actions as presented. Mrs. McCormack seconded the motion; motion passed 4-0. Mr. Menis made a motion to approve the financial reports & claims as presented. Mr. Bacon seconded the motion; motion passed 4-0.

Approved personnel:

NAME	POSITION	RECOMMENDATION
Jo Ellen Arndt	Elementary Teacher	Retirement (effective end of school year)
Jennifer Madsen	Special Needs Paraprofessional	Resignation
Katherine Matraw	Media Aide - Elementary	Retirement
Karen McFarland	Special Needs Paraprofessional	Retirement
Karen Oliver	Cafeteria Aide	Retirement
Shelley Stonecipher	Transfer - Elementary Teacher to Counselor	Recommended to approve
Amie Clemons	Elementary Teacher – 1 st gr.	Recommended to hire
Joyce Fletcher	Special Needs Paraprofessional	Recommended to hire

Textbook Adoption

Mrs. Berndt, elementary principal, was present to explain the process for the selection of the Math textbooks. The elementary staff investigated various textbooks and selected three vendors to present their textbooks to the staff. Each grade selected the desired textbook and vendor. Finally, grade level leaders presented this information to the principal. Selection criteria included assessments, on-line support, journaling capabilities and vocabulary. All textbooks ordered are in a vertical alignment from one grade level to another.

Mr. Polite, junior-senior high principal, was also present and acknowledged that teachers viewed and selected textbooks in a similar manner as the elementary. The criteria included subject resources, preparation in alignment with state testing, differentiated instruction and meeting the needs of all students. A vocabulary workbook was ordered for grades 7-12 that will be beneficial to assist with learning.

Dr. Zupin noted that parent input was also gathered concerning the textbooks from parents that serve on the Bluejay Strategic Planning Group.

Mr. Bacon made a motion to approve the Textbook Adoption for Math textbooks for grades K-8 as presented to the Board. Mrs. McCormack seconded the motion; motion passed 4-0.

Notification of Reductions in Force

Dr. Zupin explained the state statutes for possible future reductions are being followed as has been done in the past.

Dr. Zupin said that each year staff and student ratios need to be reviewed, if warranted reductions will be made.

Mr. Menis made a motion to approve providing all required notices to teachers to initiate the process of non-renewing contracts based on reductions in force. Mrs. McCormack seconded the motion; motion passed 4-0.

Superintendent's Report

Dr. Zupin discussed the status of the Capital Projects. The signage for the school campus has been ordered and the permit obtained. Dr. Zupin mentioned that some preliminary work will be done over Spring Break which includes running cable for security technology, lighting, and electrical for field verification. There will be a meeting with NIPSCO to discuss and ensure rebates and plumbing contractors will be here to work on a gas line. Also, the mechanical department people will begin work on fabricating the catwalk that will be needed for summer work, this fabrication will not take place on our campus. Dr. Zupin noted that the pool will begin shutting down on April 30th to begin preparation for work on the dehumidification system. Finally, the Jr.-Sr. high media center will have limited access beginning May 7th as books will be moved in preparation for the lighting and carpeting work this summer.

Dr. Zupin announced upcoming dates and events. March 26th – March 30th Spring Break, Snow make-up days will be May 25th, 29th and 30th. Graduation will be held on Sunday, June 3rd. School registration will be handled via mail for the presently enrolled students. There will be on-sight new student registration dates in early August, dates will be announced.

Dr. Zupin stated there will be a School Board Work Session held on April 4th to discuss some of the corporation plans including the Technology Plan, Wellness Plan, Accountability Plan, and the Strategic Plan. At the Work Session, a date will be set for a community meeting at the North Judson-Wayne Township Library to provide an opportunity for parents and community members with any information we can provide concerning Graduation Pathways, accountability grades, and any new legislation issues.

Other

Erica Christensen and Jennifer Radtke from the Bluejay Strategic Planning Committee were present to discuss the elementary carnival Fun Night that will be held at the elementary school on April 13th. This event’s purpose is for families to share time and have fun together. Mrs. Radtke stated that the community has been very helpful and generous with donations for this event. The Bluejay Strategic Planning Committee will pass this event to the elementary PTO for a future spring event beginning next year. Dr. Zupin thanked Mrs. Radtke and Mrs. Christensen and the Bluejay Strategic Planning Committee for all of their hard work.

Recognition of Visitors

None.

Adjournment

Mr. Bacon made a motion to adjourn the meeting at 7:16 PM. Mr. Menis seconded the motion; motion commented 4-0.

Derrick Stalbaum, Vice President

Jim Menis, Secretary

Susan McCormack, Member

Gerald Bacon, Member