

North Judson-San Pierre Board of School Trustees
Minutes of a Regular Board Meeting
Central Office Board Meeting Room
Tuesday, April 17, 2018

The North Judson-San Pierre Board of School Trustees met for a Regular Session on Tuesday, April 17, 2018, at 7:00 P.M. in the Central Office Board Meeting Room. Board President Sheila Akers called the meeting to order at 7:00 P.M. The Board members present were Board President Sheila Akers, Vice President Derrick Stalbaum, Secretary Jim Menis and members Susan McCormack and Gerald Bacon. Others present were Superintendent Dr. Annette Zupin and Business Manager/Treasurer Guy Richie. A copy of the list of patrons attending the meeting is on file at Central Office.

The meeting opened with the Pledge of Allegiance.

Consent Items

Mr. Stalbaum made a motion to approve the minutes from the March 20, 2018, Regular Board Meeting and the April 4, 2018, Work Session as presented. Mrs. McCormack seconded the motion; motion passed 5-0.

Mr. Bacon made a motion to approve the personnel actions as presented. Mr. Menis seconded the motion; motion passed 5-0. Mr. Stalbaum made a motion to approve the financial reports and claims as presented. Mrs. McCormack seconded the motion; motion passed 5-0.

Approved personnel:

NAME	POSITION	RECOMMENDATION
Wesley Chinworth	Jr-Sr High Science Teacher	Retirement (end of school year)
Lauren Derrickson	Special Needs Teacher	Maternity leave (2018-2019 school year)
Steven Lee	Jr-Sr High Social Studies Teacher	Retirement (end of school year)
Teresa Legac	Special Needs Aide	Termination
Scotty Elsea	3 rd grade Teacher	Recommended to hire
Mary Beth Johnson	Media aide-elementary (from Special Needs paraprofessional)	Recommended to transfer
Gavin Legac	Lifeguard	Recommended to hire
Michael Martin	Sub custodian	Recommended to hire

Dr. Zupin provided an outline and discussed the process that takes place in the development of these plans throughout the year. Dr. Zupin stated that she was very proud of the process and all the people that are involved with the development. Dr. Zupin asked the Board to continue to review these plans. Next month all of these plans will be up for approval.

Technology Plan – first reading

Dr. Zupin reviewed the Technology goals among which are teaching and learning, professional development, device hardware, infrastructure, and financial. Dr. Zupin mentioned that professional development and eLearning are at the forefront currently.

Wellness Plan – first reading

Dr. Zupin noted that the Wellness Plan is a federal program and our plan must follow those regulations. Areas of nutrition and physical activity are addressed as well as implementation of evaluating this information. A recent visit from the state verified that we are doing well with this plan.

Strategic & Accountability Plan – first reading

The Strategic & Accountability Plan is a broader vision of all of our plans, explained Dr. Zupin. This plan encompasses goals at the corporation level. Areas addressed in this plan include the vision, purpose, direction, core values, and core beliefs. Other goals developed are ways to provide a diverse and relevant curriculum, ensure continuous growth of students, establish and maintain a cash balance that ensures financial stability, and engage parents, and community members in the educational process.

Non-Certified Handbook revisions – first reading

Dr. Zupin stated that the Non-Certified Handbook was cleaned up and reorganized. Proposed changes involve holidays; currently the handbook lists ten paid holidays. Dr. Zupin noted that employees that are classified as School-Year-Full-time employees are only eligible for four days, as they fall in the school year. Another area with changes are non-paid days off. It was clarified that employees must use all accumulated personal and sick time before unpaid days will be applied. An employee must also obtain permission from the principal/department head and superintendent prior to taking the unpaid day. The updated child abuse reporting guidelines were also added. Changes in the Non-Certified Handbook are discussed with supervisors and administrators.

Certified Handbook revisions – first reading

Dr. Zupin noted that the Certified Handbook is fairly new due to Indiana Law revising the teacher contract to only allow for monetary issues. Other than some clean up and reorganization, the two major changes that Dr. Zupin noted were the addition of the updated guidelines on reporting child abuse provided through the state and a section discussing the teacher evaluation process. Dr. Zupin noted that the Certified Handbook changes were discussed with the Teacher Association.

GO Bond Resolution Information

Dr. Zupin presented information over NJSP School Corporation's existing Debt Service/Lease Rental Payments noting that in 2019 the school's amount of debt will decrease. Dr. Zupin pointed out that the Debt Service Fund is for annual debt obligations and provides a way to maintain our buildings, buy equipment, and provide things that students need. With this

resolution Dr. Zupin proposes taking on three years of debt in the amount of \$1,100,000, while maintaining the same tax rate that we currently have. The proposed money will be used for 360 MacBook Computers and 60 iPads. Additionally, the elementary school is in need of surveillance equipment. The estimated costs of these items is under a half a million dollars. Dr. Zupin explained that this would leave money available for the next three years if needed for any building repairs that may arise. Mr. Thomas Peterson will be in attendance at the Regular School Board Meeting in May to present this resolution for approval. If all goes according to the projected timeline, the funds should be available at the end of June and computers can be in place before the start of next school year.

Superintendent’s Report

Dr. Zupin discussed Graduation Pathway information stating that there are still many uncertainties. Therefore, she believes a community meeting should wait until there is more information. The Board suggested that the counselors meet with the class of 2023 parents and students next year and share information as they receive it.

Kindergarten Roundup was held on April 11th, Dr. Zupin reported 48 students signed up, which is very similar to the numbers we had last year.

Starke County Community Foundation has again provided a grant in the amount of \$7,000 to be used for Kindergarten Countdown, which is a summer school program for in-coming kindergarteners. Dr. Zupin expressed appreciation to Starke County Community Foundation for their generosity.

Dr. Zupin supplied an update on the Capital Project.

The swimming pool will be available for the contractors on April 30th, the pool will be drained and the dehumidification system will be taken out. The pool should be in good working order by next school year, but will not be in use this summer.

Lighting - Finalizing rebate approval/acceptance, the rebates are significant and worth the time and effort they are requiring.

Mechanical - Working on rebate application process.

Tennis courts - Finalizing submittals.

Roofing - Finalizing submittals.

Plumbing - Installing hangers and pipes in mechanical room to prepare for work this summer.

Technology/Security – 90% of the internal cable installment has been completed, interior cameras on the 1st floor are complete.

Dr. Zupin reported that there will be four summer school programs this year, all will be held at the elementary school.

High Ability June 4th-15th

IREAD June 4th – 7th

Kindergarten Countdown July 16th – 19th & July 23rd – July 26th

SCYC Summer Program June 4th – June 28th

The Summer Food Program will also be available as in the past.

Dr. Zupin talked about the success of the Fun Fair held at the elementary school last week noting that it was extremely well attended and raised \$4,000. Some of this money will be put back into the fund to have money for next year and some will be used to purchase playground equipment for the elementary. Dr. Zupin congratulated all those that worked on this event stating it was it was very well done.

Other

None.

Recognition of Visitors

None.

Adjournment

Mrs. McCormack made a motion to adjourn the meeting at 7:25 PM. Mr. Stalbaum seconded the motion; motion commented 5-0.

Sheila Akers, President

Derrick Stalbaum, Vice President

Jim Menis, Secretary

Susan McCormack, Member

Gerald Bacon, Member