

North Judson-San Pierre Board of School Trustees
Minutes of a Regular Board Meeting
Central Office Board Meeting Room
Tuesday, June 19, 2018

The North Judson-San Pierre Board of School Trustees met for a Regular Session on Tuesday, June 19, 2018, at 7:00 P.M. in the Central Office Board Meeting Room. Board President Sheila Akers called the meeting to order at 7:00 P.M. The Board members present were Board President Sheila Akers, Vice President Derrick Stalbaum, Secretary Jim Menis and members Susan McCormack and Gerald Bacon. Others present were Superintendent Dr. Annette Zupin, Business Manager/Treasurer Guy Richie and Administrative Assistant Lisa Thompson. A copy of the list of patrons attending the meeting is on file at Central Office.

The meeting opened with the Pledge of Allegiance.

Consent Items

Mr. Bacon made a motion to approve the minutes from the May 15, 2018, Regular Board Meeting as presented. Mr. Stalbaum seconded the motion; motion passed 5-0.

Mr. Menis made a motion to approve the personnel actions as presented. Mrs. McCormack seconded the motion; motion passed 5-0. Mr. Stalbaum made a motion to approve the financial reports and claims as presented. Mrs. McCormack seconded the motion; motion passed 5-0.

Approved personnel:

NAME	POSITION	RECOMMENDATION
Venita Cunningham	Manager of Data Services, Title I Coordinator	Resignation
Joyce Fletcher	Spec. Needs Para. – Elem.	Resignation
Michelle Peretti	Spec. Needs Para. – Elem.	Termination
Angela Stacy	Café aide – Elem.	Resignation
Evan Howard	Science Teacher – Jr-Sr high (1/2 time) Spec. Ed. Para – Jr-Sr high (1/2 time)	Recommended to hire
Lisa Hughes	Spec. Needs Teacher <i>transfer</i> to Title I & High Ability Teacher	Recommended to approve
Sara Morrow	Café aide – Elem.	Recommended to hire
Natalie Radtke	Spec. Needs Teacher (2018-19 school year for maternity leave)	Recommended to hire
Tyler Singleton	Elementary Teacher – 2 nd gr.	Recommended to hire
Deanna Vandy	Spec. Needs Para. – Elem.	Recommend to hire
Robin Zoellner	Social Studies Teacher	Recommended to hire
Diane Trusty	Assist. JV Girls Track	Resignation

Textbook Fees 2018-2019

Dr. Zupin stated that the textbook fees are very similar to last year, with a slight increase due to the recent Math adoption. Mr. Bacon made a motion to approve the Textbook Fees for 2018-2019 as presented. Mr. Stalbaum seconded the motion; motion passed 5-0.

School Meal Prices 2018-2019

Dr. Zupin reported that there are no changes from last year to the school meal prices. Mr. Menis made a motion to approve the School Meal Prices for 2018-2019 as presented. Mrs. McCormack seconded the motion; motion passed 5-0.

Approval of Food Procurement Vendors

Mr. Richie explained that the Northern Indiana Educational Service Center has already requested, evaluated and selected food service provider bids. The companies that have been selected are Gordon Foods, HPS, Aunt Millie's and Dean Foods. Mr. Richie recommends approving these vendors as the food service providers for NJ-SP School Corporation for the 2018-2019 school year. Mr. Stalbaum made a motion to approve the Food Service Providers selected by NIESC as NJ-SP School Corporation Food Service Providers for 2018-2019 school year as presented. Mrs. McCormack seconded the motion; motion passed 5-0.

Non-Certified Salary Schedule 2018-2019, Non-Instructional Salaried Employees Salaries 2018-2019, & Transportation Salary Schedule

Dr. Zupin mentioned that all non-certified positions will now begin at \$8.00/hr. or higher, also the number of pay categories have been reduced to eight with the ever changing duties and roles. Proposed increases are congruent with teacher raises last year. There are no changes to the Transportation Salary Schedule. The Board was presented with the salary proposals. Mr. Stalbaum made a motion to approve the Non-Certified Salary Schedule, the Non-Instructional Salaried Employees Salaries, and the Transportation Salary Schedule as presented. Mrs. McCormack seconded the motion; 5-0.

Dean of Students Salaries

Dr. Zupin noted that the Dean positions at the Jr-Sr high and elementary are both new positions. Mrs. McCormack made a motion to approve the Dean of Students Salaries as presented. Mr. Bacon seconded the motion; motion passed 5-0.

Employee Stipends

Dr. Zupin stated that two employees will receive stipends due to extended work hours. The Transportation Director and the elementary Dean of Students. Mr. Stalbaum made a motion to approve the Employee Stipends as presented. Mrs. McCormack seconded the motion; motion passed 5-0.

Administrator Contracts 2018-2019

Dr. Zupin noted that the Jr-Sr high principal's original 2-year contract has been completed, therefore, this recommendation is to extend Mr. Polite's contract one year and provide the same increase in salary that the teachers received in the fall. No changes were made to elementary principal's contract as it is still being fulfilled.

Mrs. McCormack made a motion to approve the Administrator Contracts as presented. Mr. Bacon seconded the motion; motion passed 5-0.

Superintendent's Contract

Mrs. Akers stated that goals and objectives have been reviewed and discussed between the Board and Dr. Zupin. The Board has determined to continue with Dr. Annette Zupin's contract extending it another year for a total of three years with no other changes. Mr. Stalbaum made a motion to approve the superintendent's contract as presented. Mrs. McCormack seconded the motion; motion passed 5-0.

Participation in Title I 2018-2019

Dr. Zupin stated that NJ-SP School Corporation affirms intent to continue participation in the Title I Program. Mrs. McCormack made a motion to approve the participation in the Title I Program for the 2018-2019 school year as presented. Mr. Menis seconded the motion; motion passed 5-0.

Pulaski County Public Library Appointment

Dr. Zupin stated that the Pulaski County Public Library Board seat that is appointed jointly by NJ-SP School and West Central School is up for appointment as of June 30, 2018. Mrs. Rita Carpenter has been submitted for consideration for reappointment. Mr. Bacon made a motion to approve the reappointment of Rita Carpenter to the Pulaski County Public Library Board as presented. Mrs. McCormack seconded the motion; motion passed 5-0.

Apple Lease Agreement

Dr. Zupin explained the Lease Purchase Agreement with Apple consists of four payments beginning June 30, 2019, and ending June 30, 2022, and has already been budgeted in our Capital Projects Fund. This lease agreement will be used to purchase 210 MacBook Airls and 60 iPads. Secondly, Dr. Zupin requested from the Board to make an outright purchase of 150 MacBook Airls and carts that will be paid out of the General Obligation Bond.

Mr. Stalbaum made a motion to approve the Apple Lease Purchase Agreement for a four year term paid from CPF and the outright purchase of 150 MacBook Airls and carts paid from the General Obligation Bond as presented. Mrs. McCormack seconded the motion; motion passed 5-0.

Set Reorganization Meeting

Mr. Stalbaum made a motion to set the Reorganization Meeting for Wednesday, July 11, 2018, at 7:00 AM. Mrs. McCormack seconded the motion; motion passed 5-0.

Superintendent's Report

Dr. Zupin reported on the Capital Project Update:

Tennis Courts demolished, drainage installed, paving started.

Energy efficient, LED lights being stalled in Jr-Sr high.

Roofing on football locker room almost complete.

Baseball and Softball diamond work underway, dugouts and press boxes demolished.

New carpet in Jr-Sr high office and media center.

HVAC units taken down to be replaced with energy-saving units.
Secure entrance construction to begin at all three building main entrances.
Security cameras and key fobs for enhanced security.

Dr. Zupin noted the Bond closing will be held on June 26th. Information about eLearning will be presented in July.

Dr. Zupin spoke a little about HEA 1009 which deals with the overhaul of school finance and budgeting; this becomes effective January 1, 2019. The main concept is that all funds will now be classified into two groups, Educational Fund and Operational Fund. The Operational Fund will be used to pay non-academic expenses while the Educational Fund will be used for expenses allocated to student instruction and learning. Mr. Richie has been working on gathering information based on past expenses to calculate a figure to drop into these funds to start with. Before January 1st the Board will need to approve resolutions to create the new funds. Dr. Zupin noted that our computer software company has already made the changes necessary for this to take place. Dr. Zupin summarized that this does mean more flexibility in spending, however, caution must be used as it could be easy to overspend in areas. As always Dr. Zupin noted that they will continue to observe enrollment to ensure proper student to teacher ratios.

Other

None.

Recognition of Visitors

None.

Adjournment

Mr. Bacon made a motion to adjourn the meeting at 7:28 pm. Mr. Menis seconded the motion; motion commented 5-0.

Sheila Akers, President

Derrick Stalbaum, Vice President

Jim Menis, Secretary

Susan McCormack, Member

Gerald Bacon, Member