

North Judson-San Pierre Board of School Trustees
Minutes of a Regular Board Meeting
Central Office Board Meeting Room
Tuesday, July 17, 2018

The North Judson-San Pierre Board of School Trustees met for a Regular Session on Tuesday, July 17, 2018, at 7:00 P.M. in the Central Office Board Meeting Room. Board President Sheila Akers called the meeting to order at 7:00 P.M. The Board members present were Board President Sheila Akers, Vice President Derrick Stalbaum, Secretary Jim Menis and member Susan McCormack. Gerald Bacon was absent. Others present were Superintendent Dr. Annette Zupin and Business Manager/Treasurer Guy Richie. A copy of the list of patrons attending the meeting is on file at Central Office.

The meeting opened with the Pledge of Allegiance.

Consent Items

Mr. Stalbaum made a motion to approve the minutes from the June 19, 2018, Regular Board Meeting and the July 11, 2018, Reorganization meeting as presented. Mr. Menis seconded the motion; motion passed 4-0.

Mr. Menis made a motion to approve the personnel actions as presented. Mrs. McCormack seconded the motion; motion passed 4-0. Mr. Stalbaum made a motion to approve the financial reports and claims as presented. Mrs. McCormack seconded the motion; motion passed 4-0.

Approved personnel:

NAME	POSITION	RECOMMENDATION
McKenzie Sallee	Spec. Needs Para. – Elem	Resignation
Cristy Back	Spec. Needs Teacher – Elem.	Recommended to hire
Jill Bejes	Spec. Needs Para. – full time	Recommended to approve
Kimberly Cook	Café aide	Recommended to hire
Lillian Ferch	Elementary Teacher – 2 nd gr.	Recommended to hire
Darlane Okeley	Spec. Needs Para. – Elem.	Recommended to hire

Approval of Field Trip/Camp

Dr. Zupin explained that these trips require Board approval due to being overnight trips. The requests are for an FFA Leadership conference in Indianapolis and a wrestling team camp at Turkey Run. Dr. Zupin stated that she is comfortable with both of these trips and that Athletic Director, Greg Estok, has communicated his approval of the wrestling camp to her. Mr. Stalbaum made a motion to approve the requests from the FFA for a Leadership meeting and Wrestling Camp for overnight trips with the dates, times, and itineraries presented to the Board. Mrs. McCormack seconded the motion; motion passed 4-0.

Board Policies Volume 30 No. 2 – 1st Reading

Dr. Zupin provided a summary of the eighteen policies and seven administrative guidelines noting that most of these revisions are ESSA and Federal Law driven. Dr. Zupin asked the Board to review these policies this month.

Superintendent’s Report

Dr. Zupin provided a Capital Project update:

- Tennis courts fence posts to be placed and fencing installed in the next week
- Lighting almost complete
- Roofing continues
- Baseball and softball diamond work underway with dugouts and press boxes. Roofing next week.
- Jr-Sr High entryway new doors installed for secure entrance. The other buildings to follow.
- HVAC units will be delivered and installed in the coming weeks
- The pool will begin to be filled starting tomorrow. Filtering and chemicals will be monitored. A temporary dehumidification unit will be used until the permanent unit is installed.
- Elementary sidewalks poured, Jr-Sr High will be next

Dr. Zupin announced registration information. All returning students were registered prior to the end of last year. New student registration will be July 30th- Aug. 3rd from 9:00-12:00 and 1:00-3:00 each day. The elementary will have an Open house for grades K-6 on Monday, August 6th from 4:00 – 6:00. The first student day is Wednesday, August 8th.

Dr. Zupin discussed eLearning stating that in February of 2018 there were conversations and discussions with the DOE, NJ-SP Classroom Teachers Association, principals and the Technology Committee regarding utilizing eLearning. From March to May of this year research has been done by consulting with other schools and having conversations with the DOE. In June-July teachers have been engaging in Professional Development workshops. Currently eLearning policies are being created, revised, and refined as there are still many details to be worked out. The Board will review and approve all policies, possibly in September. In August and September professional development with new teachers, as well as another work session for current teachers will take place. The week of October 22nd through October 26th there will be practice eLearning days for teachers and students; they will practice the process at school. Practice with eLearning will continue November through February of 2019.

February 18, 2019 will be an eLearning day, this is already a built-in snow make-up day. This year eLearning days will be planned days, they will not take place on unexpected school cancellation days this year. NJ-SP School has applied for two eLearning days this year, the second one is still to be determined. All of this information will be communicated to parents and students.

Dr. Zupin further discussed responsibilities of teachers and students and what happens if someone does not have internet. One option would be for some students to download the required files at school in advance and work on them at home, uploading the file when they return to school. Another option could be that parents may consider taking their child to a family member or friend who does have internet access or to a free public place with access, including possibly an open lab at NJ-SP School. Dr. Zupin stated that the attendance policy is still to be determined for the eLearning assignments.

Mr. Stalbaum commented that October 22nd through October 26th will be regular school days where students will also be practicing for eLearning.

Dr. Zupin clarified the reason for the whole week is that there is one computer cart of 30 computers per grade level. To ensure that every student has a chance to practice this process may take about a week, we want everyone to have a chance to practice.

Mrs. Akers commented it was good that teachers and students will get to practice many times before the eLearning day.

There was more discussion on the eLearning topic.

Dr. Zupin also noted that at the reorganization meeting last week there was a change in the time of regular board meetings. The NJ-SP Board of School Trustees will continue to meet in the same location on the third Tuesday of each month for the regular meetings, however the time has changed from 7:00 pm to 5:30 pm.

Other

None.

Recognition of Visitors

None.

Adjournment

Mrs. McCormack made a motion to adjourn the meeting at 7:21 pm. Mr. Menis seconded the motion; motion commented 4-0.

Sheila Akers, President

Derrick Stalbaum, Vice President

Jim Menis, Secretary

Susan McCormack, Member