

**North Judson-San Pierre Board of School Trustees**  
**Minutes of a Regular Board Meeting**  
**Central Office Board Meeting Room**  
**Tuesday, August 21, 2018**

The North Judson-San Pierre Board of School Trustees met for a Regular Session on Tuesday, August 21, 2018, at 5:30 P.M. in the Central Office Board Meeting Room. Board President Sheila Akers called the meeting to order at 5:30 P.M. The Board members present were Board President Sheila Akers, Vice President Derrick Stalbaum, Secretary Jim Menis and members Susan McCormack and Gerald Bacon. Others present were Superintendent Dr. Annette Zupin, Business Manager/Treasurer Guy Richie and Administrative Assistant Lisa Thompson. A list of patrons attending the meeting is on file at Central Office.

The meeting opened with the Pledge of Allegiance.

Emily DuVall was present at the meeting along with two FFA officers to give a brief presentation over the two-day leadership retreat they attended at the Indiana FFA Leadership Center. Andrew Wilcox and McKenzie Griffith discussed the activities they participated in and some of the events that took place. Both students reported that it was a very good learning experience noting that they learned some very valuable lessons. The officers and Miss DuVall thanked the board for this opportunity.

Also present at the meeting were wrestling coaches Logan Short and Alex Windbigler to discuss their recent camp/canoe trip to Turkey Run State Park with their team. Mr. Short stated that the team has worked very hard and this trip was partly a reward for their hard work, but also a great opportunity to work on team building and even an encouragement for recruitment. Mr. Short said the boys worked together in activities that included putting up a tent and canoeing together; these activities were a good team building experience. The coaches thanked the board for approving this trip.

**Consent Items**

Mr. Stalbaum made a motion to approve the minutes from the July 17, 2018, Regular Board meeting as presented. Mr. Menis seconded the motion; motion passed 5-0.

Mr. Menis made a motion to approve the personnel actions as presented. Mr. Stalbaum seconded the motion; motion passed 5-0. Mrs. McCormack made a motion to approve the financial reports and claims as presented. Mr. Menis seconded the motion; motion passed 5-0.

Approved personnel:

NAME	POSITION	RECOMMENDATION
Asta Garigan	Custodian	Resignation
Beverly Howard	Custodian	Termination
Shannon Peeler	2 <sup>nd</sup> gr. Teacher	Resignation
Crystal Zeilmann	Jr-Sr High Teacher	Resignation
Erica Christensen	Elementary Teacher – 2 <sup>nd</sup> gr.	Recommended to hire
Ann Dolezal	Sp. Needs Paraprofessional – Elem.	Recommended to hire
Faith Dollahan	Recess Aide- Elem.	Recommended to hire
Carol Grubbs	Sp. Needs Paraprofessional – Jr-Sr high	Recommended to hire
Michael Haws	Title I/ High Ability Teacher	Recommended to hire
Dayna Holland	Café aide	Recommended to hire
Lisa Hughes	Transfer to 1 <sup>st</sup> gr. Teacher	Recommended to approve
Elizabeth Pettengill	Sp. Needs Paraprofessional – Jr-Sr high	Recommended to hire
Max Reibold	Spec. Needs Paraprofessional – Jr-Sr high	Recommended to hire
Conner Schweikert	Recess Aide	Recommended to hire
Maddie Schumacher	Recess Aide	Recommended to hire
Bobby Diedrich	Custodian	Recommended to hire
Brittani Cain	Freshman Class Sponsor	Resignation
Kathy Ward	Academic Coordinator	Resignation
Kelsey Burger	6 <sup>th</sup> gr. Volleyball Coach	Recommended to hire
Leah Linback	Jr-Sr Volleyball Coach	Recommended to hire
Tyler Singleton	6 <sup>th</sup> & 7 <sup>th</sup> gr. Head Football Coach	Recommended to hire

**Board Policies Volume 30 No. 2 – Final Reading**

Dr. Zupin reviewed a brief summary of the policies and asked if there were any questions or items for discussion. No questions were asked. Mr. Stalbaum made a motion to approve the board policies in Volume 30, No. 2 as presented to the board. Mr. Bacon seconded the motion; motion passed 5-0.

### **Approval to advertise the Notice to Taxpayers for the Capital Project and Bus Replacement Plans**

Dr. Zupin stated that this request is for permission to advertise the plans as presented stating that the Public Hearing will be in September. Mrs. McCormack made a motion to approve the advertising of the Notice to Taxpayers for the Capital Project and Bus Replacement Plans as presented. Mr. Bacon seconded the motion; motion passed 5-0.

### **Approval to submit the 2019 proposed NJ-SP Corporation Budget to Starke County Council**

Dr. Zupin explained that this approval is for the proposed 2019 budget to go to the Starke County Council for approval, as required by law. Mr. Stalbaum made a motion to approve to submit the 2019 proposed NJ-SP Corporation Budget to the Starke County Council as presented. Mrs. McCormack seconded the motion; motion passed 5-0.

### **Principal's Report**

Jr- Sr high school principal Jim Polite gave a report over the start of the school year. Mr. Polite stated that they are off to a great start. Mr. Polite mentioned that they have several new staff members at the Jr-Sr high. One of the main goals Mr. Polite spoke with his staff about this year is the staff building relationships with our students and being proactive in parent communication. With the students, Mr. Polite discussed good attendance and giving their best effort. Mr. Polite also discussed some plans for this year which include utilizing the data available from test scores and planning accordingly. There will also be preparation for eLearning days and further development with Graduation Pathways.

Elementary school principal Julie Berndt also reported a great start to the school year and several new staff members at the elementary. Mrs. Berndt noted that the beginning of the year open house was handled differently this year by having all grades on one night, this was very successful. Mrs. Berndt stated that the Kindergarten Countdown program for the incoming kindergarteners was very successful with 30 kids participating this summer and the kindergarten enrollment numbers have continued to grow since the beginning of the year. Mrs. Berndt went on to say that new Math textbooks were adopted for this year and teachers are very pleased with the curriculum. Another great asset this year are the C.O.W. carts (Computers of Wheels) with enough computers for each grade level. Mrs. Berndt said that the NWEA and SRI testing are finished and RTI is going smooth. Mrs. Berndt noted that data from testing is being evaluated and teachers use collaboration time to further develop improvement. Mrs. Berndt announced that Mr. Haws will conduct High Ability Enrichment classes this year for grades 3<sup>rd</sup>- 6<sup>th</sup>. Lastly, Mrs. Berndt stated that parents are very happy with the new entrance and cameras at the elementary and the students are very happy with the new playground equipment.

### **Superintendent's Report**

Dr. Zupin reported that currently there are 77 kindergarteners and that an additional kindergarten teacher will be hired. Dr. Zupin stated that the Bluejay Strategic Planning Group is looking for new members again this year, the purpose of the group is to have positive communication between school and community. This group also serves as our parent and community group for all of our plans. Applications can be found on our website by selecting the "I am a community member" tab and then click on the "Bluejay Strategic Planning Group" link.

Dr. Zupin also announced that NJ-SP School has received four metal detectors from the office of Governor Holcomb as part of a school safety program. Policies will be written with guidance from the ISBA and the DOE and will be presented to the school board for consideration.

Dr. Zupin remarked that the maintenance and custodial departments deserve "Kudos" for all of their extra effort during the construction process. The schools look great for the start of school despite the amount of disarray and dust from the summer construction projects. Dr. Zupin stated that most of the projects have been completed with a few final things being finished up. Dr. Zupin mentioned along with the construction during the summer new security and surveillance cameras have been put in place as well as 400 new computers.

Dr. Zupin noted that there are some positive results from the ISTEP scores, which at this time are still embargoed. There was a significant increase in Math with the 8<sup>th</sup> grade cohort, also the 10<sup>th</sup> grade improved in both Language Arts and Math from last year. Dr. Zupin stated that the overall ISTEP scores are still not where we would like them to be; there is room for improvement. Encouragingly, the formative assessments do indicate growth in both Language Arts and Math. Something to note states Dr. Zupin, is that our students took the ISTEP on-line this year which was new for them, the new testing this year will be on-line.

Dr. Zupin mentioned programs that have already been put into place to help students such as the 7<sup>th</sup> & 8<sup>th</sup> grade Academic Academy, the elementary intervention process, new K-8 Math textbooks, and the fact that teachers are able to use the data warehouse to analyze test score data.

Dr. Zupin stated that teachers will be incorporating the 3 R's – Redundancy, Review, and Redesign in an effort to help students improve. Teachers will continually use language to familiarize students with the language they will see on the test. Teachers will review data on a regular basis and collaborate within their departments. Teachers will incorporate digital skills into daily and weekly lessons.

Lastly, Dr. Zupin said that AdvancEd was originally scheduled for the fall of this year for our school. AdvancEd provides a general review with valuable information over our entire school. It has been decided to go with an outside company that will be used to hone in specifically on the areas that we need assistance, which are in the areas of test scores and curriculum. This will take place in two phases the first phase will be reviewing our test scores, curriculum, and talking with teachers. The second phase consists of offering the finding or diagnosis and coming up with a resolve of what we can do to help in these areas. The first phase will begin in September.

**Recognition of Visitors**

Mrs. Akers mentioned that there have been many compliments on the football program. Jacque Ryan from WKVI confirmed with Dr. Zupin that the Public Hearing will take place at the next school board meeting.

**Adjournment**

Mr. Bacon made a motion to adjourn the meeting at 6:14 pm. Mr. Stalbaum seconded the motion; motion commented 5-0.

\_\_\_\_\_ Sheila Akers, President

\_\_\_\_\_ Derrick Stalbaum, Vice President

\_\_\_\_\_ Jim Menis, Secretary

\_\_\_\_\_ Susan McCormack, Member

\_\_\_\_\_ Gerald Bacon, Member