

North Judson-San Pierre Board of School Trustees
Minutes of a Regular Board Meeting
Central Office Board Meeting Room
Tuesday, November 20, 2018

The North Judson-San Pierre Board of School Trustees met for a Regular Session on Tuesday, November 20, 2018, at 5:30 P.M. in the Central Office Board Meeting Room. Board President Sheila Akers called the meeting to order at 5:30 P.M. The Board members present were Board President Sheila Akers, Vice President Derrick Stalbaum, Secretary Jim Menis and member Gerald Bacon. Others present were Superintendent Dr. Annette Zupin, Business Manager/Treasurer Guy Richie, and Administrative Assistant Lisa Thompson. A list of patrons attending the meeting is on file at Central Office.

The meeting opened with the Pledge of Allegiance.

The Board extended their appreciation and gratitude to Susan McCormack for serving on the Board and wished her well. Susan McCormack thanked the Board saying that she has enjoyed her time at NJ-SP School.

Consent Items

Mr. Stalbaum made a motion to approve the minutes from the October 16, 2018, Regular meeting as presented. Mr. Menis seconded the motion; motion passed 4-0.

Mr. Bacon made a motion to approve the personnel actions as presented. Mr. Menis seconded the motion; motion passed 4-0.

Mr. Menis made motion to approve the financial reports and claims as presented. Mr. Stalbaum seconded the motion; motion passed 4-0.

Approved personnel:

All personnel actions are contingent on background check approval.

NAME	POSITION	RECOMMENDATION
Kim Cook	Bus driver F/T	Resignation
Susan McCormack	School Board member	Resignation
Sarah Flores	Jr-Sr High Music teacher	Maternity leave
Gill Knipp	Bus driver F/T	Hire
Elizabeth Kozecar	Bus driver F/T	Hire
Frances Osborne	Custodian F/T	Hire
Christin Bramlage	Substitute teacher	Hire
Ann Dolezal	Substitute teacher	Hire
Jennifer Flores	Substitute teacher	Hire
Jasalynn Salyer	Substitute teacher	Hire
Timothy Jones	Substitute teacher	Hire
Coren Meister	Substitute teacher	Hire
Brooklyn Radtke	Substitute teacher	Hire
Deanna Vancy	Substitute teacher	Hire
Cynthis Yankauskas	Substitute teacher	Hire
Lisa Thompson	Payroll/HR Manager	Transfer
Carly Durham	Admin. Assistant	Transfer

NEOLA Policies

Dr. Zupin went over the NEOLA policies from Vol. 31, No. 1, stating that most of these policies are simply updating the language. These policies will be up for approval next month. Dr. Zupin noted that our school already has procedures in place that are addressed in the policy of Reproductive/Human Sexuality Instruction. Parents are notified before the instruction via the teacher, parents can have access to the instructional material, and parents may choose to opt their child out. Another policy Dr. Zupin mentioned a new policy dealing with dyslexia screening and intervention. This policy addresses requirements to begin screening and providing intervention for dyslexia. There will be a procedure for beginning this process during the current school year as reports will be required.

Policies:

1430	3220.02	6111	9160
1520.08	3430	6210	0115
1521	3431	6212	Admin Gdline 6320B1
2221	4120.08	6620	Admin Gdline 1100 (delete)
2370.03	4121	6621	Form 2414 F1
2414	4430	6655 (delete)	Form 2414 F2
2462	5112	6800	
2700	5330	7440	
3120.07	5340.01	8340	
3120.08	5350	8455	
3121	5460	8462	
3139	5517.01	8500	
3141	5771	8600	

Acceptance of Donations

Dr. Zupin announced that the elementary school has received donations from the Cheryl Lyn Welter Family Charitable Foundation and Farm Bureau. The Cheryl Lyn Welter donation of \$300 will be used to help with costs for a 6th grade incentive field trip in December. Students who attend this field trip must exemplify the Bluejay Way in areas of attendance, no disciplinary offenses, and work all completed.

The Farm Bureau donation of \$500 will be used for the 4th grade class for student entrance fees for a field trip to Fair Oaks Farm.

Mr. Stalbaum made a motion to accept the donations as presented. Mr. Bacon seconded the motion; motion passed 4-0.

Dr. Zupin and the Board expressed their gratitude for the generous donations.

Approval of Sidewalk Snowplow purchase

Dr. Zupin explained that this request is to purchase a snowplow that will be used to clear the facility sidewalks, noting that our current one is outdated. Quotes were received from Heinold & Feller and Riggs Outdoor Power Equipment for this purchase. After review of the quotes a decision was made to make the purchase from Heinold & Feller.

Mr. Menis made a motion to approve the purchase of a sidewalk snowplow from Heinold & Feller for the amount of \$18,558.00 as presented. Mr. Stalbaum seconded the motion; motion passed 4-0.

Superintendent's Report

Dr. Zupin stated that we had our first snow day last week, the make-up day will be Monday, February 18th which will be one of the two e-Learning days used this year.

Dr. Zupin discussed the school letter grades recently released saying that the elementary received a C, the jr-sr high a B, and the corporation as a whole received a C.

Dr. Zupin noted that over the past few months plans and procedures have already been put into place to work on the areas that need to be strengthened. The School Improvement Plans and the recent Curriculum Audit are two areas already providing measures for improvement. Dr. Zupin said that the recent curriculum audit has provided valuable information in areas that need a little work while also highlighting the many strengths our school already demonstrates. The audit concluded that we have a very dedicated, committed, vested staff. Also that teachers noted more opportunities for professional development and an increase in the number of digital devices. Dr. Zupin further stated that the audit determined that our staff works hard, but the hard work needs to be more focused, efficient, and universally purposeful. An area being looked at currently is technology. A technology audit will take place with teachers participating in a survey of the technology used in their classrooms, later they will be interviewed for more information regarding the use of this technology. Another area being addressed is maximizing instructional and collaboration time within the master schedule. Next semester curriculum mapping will be addressed beginning with collaboration among grade levels.

Other

Dr. Zupin and the Board extend congratulations to the Football team, the Volleyball team, and the elementary Spell Bowl team for their exemplary performances. Great job Bluejays!

Recognition of Visitors

None.

Adjournment

Mr. Bacon made a motion to adjourn the meeting at 5:47 pm. Mr. Stalbaum seconded the motion; motion passed 4-0.

_____ Sheila Akers, President

_____ Derrick Stalbaum, Vice President

_____ Jim Menis, Secretary

_____ Gerald Bacon, Member