

**North Judson-San Pierre Board of School Trustees**  
**Minutes of a Regular Board Meeting**  
**Central Office Board Meeting Room**  
**Tuesday, December 18, 2018**

The North Judson-San Pierre Board of School Trustees met for a Regular Session on Tuesday, December 18, 2018, at 5:30 P.M. in the Central Office Board Meeting Room. Board President Sheila Akers called the meeting to order at 5:30 P.M. The Board members present were Board President Sheila Akers, Vice President Derrick Stalbaum, Secretary Jim Menis, member Gerald Bacon and member Sandy Kersting-Rudd. Others present were Superintendent Dr. Annette Zupin and Business Manager/Treasurer Guy Richie. A list of patrons attending the meeting is on file at Central Office.

The meeting opened with the Pledge of Allegiance.

The Board had a moment of silence for Eastern Pulaski School Corp. and the community for the loss of one of their students this month.

**Oath of Office**

New Board Member Sandy Kersting-Rudd was sworn in to fulfill the remainder of Susan McCormack's term which will end in 2021. Mr. Richie administered the Oath of Office to Sandy Rudd.

**NIPSCO Rebate**

Kirby Dipert from NIPSCO was here to present an incentive rebate check for our energy efficient capital projects in the last 18 months in the amount of \$129,943.37. Dr. Zupin thanked Wilbur Collins, Fanning & Howey, and NipSCO for working together to assist in improving our energy efficiency and providing incentives and rebates throughout our capital projects.

**Capital Projects Report**

Bill Payne from Fanning & Howey gave a presentation regarding the successful completion of our capital projects. He showed pictures and briefly discussed several aspects of the projects. Dr. Zupin stated how satisfied she has been with their working relationship and looks forward to continuing to work with them in the late spring.

**Graduate Pathways Report**

Mr. Polite provided the board with a presentation about the Graduation Pathways that will be required for our students, beginning with the Class of 2023 (current 8<sup>th</sup> graders). Dr. Zupin thanked Mr. Polite, Mrs. Matzat, and Ms. McCarthy for working so hard in outlining and establishing pathways for our students with meaningful opportunities to be prepared for our workforce, technical training, and college.

**Consent Items**

Mr. Stalbaum made a motion to approve the minutes from the November 20, 2018, Regular meeting as presented. Mr. Bacon seconded the motion; motion passed 5-0.

Mr. Menis made a motion to approve the personnel actions as presented. Mr. Stalbaum seconded the motion; motion passed 5-0.

Mr. Bacon made motion to approve the financial reports and claims as presented. Mr. Stalbaum seconded the motion; motion passed 5-0.

Approved personnel:

*All personnel actions are contingent on background check approval.*

NAME	POSITION	RECOMMENDATION
Leanne Kerley	Special Needs Aide	Resignation
Brittani Cain	Jr/Sr High Teacher	Maternity Leave
Kathleen Ward	Jr/Sr High Librarian	Retirement
Ted M. White	Head Varsity Football Coach	Resignation
Hannah Allender	5 <sup>th</sup> Grade Maternity Sub	Hire
Constance Marquez	Substitute Teacher	Transfer
Kendall Gardner	Substitute teacher	Hire
Tara Andrews	Recess Aide	Hire

### **NEOLA Policies**

Dr. Zupin briefly summarized the NEOLA policies from Vol. 31, No. 1, that were up for approval. Mr Stalbaum made a motion to approve the Neola policies. Mr. Menis seconded the motion; motion passed 5-0.

Policies:

1430	3220.02	6111	9160
1520.08	3430	6210	0115
1521	3431	6212	Admin Gdline 6320B1
2221	4120.08	6620	Admin Gdline 1100 (delete)
2370.03	4121	6621	Form 2414 F1
2414	4430	6655 (delete)	Form 2414 F2
2462	5112	6800	
2700	5330	7440	
3120.07	5340.01	8340	
3120.08	5350	8455	
3121	5460	8462	
3139	5517.01	8500	
3141	5771	8600	

### **Approval of the Resolutions**

Dr. Zupin stated that in preparation of End of the Year Financial Reporting, this resolution allows Mr. Richie to pay any outstanding claims between now and December 31. It also allows Mr. Richie to transfer proper amounts from appropriate funds. Mr. Bacon made a motion to approve the resolution authorizing the Treasurer to pay claims and make transfers as presented. Mr. Menis seconded the motion; motion passed 5-0.

Dr. Zupin noted that with our new funds- operations and education- the interest earned resolution stipulates that interest earned will ultimately end up in the education fund. Mr. Menis made a motion to approve the interest earned resolution as presented. Mrs. Rudd seconded the motion; motion passed 5-0.

### **Approval of Swim Program**

Dr. Zupin discussed the 2018-2019 swim programs presented by Mrs. Dudka-Milo. Times and fees for open swim, water exercise and swim lessons were presented. Mr. Stalbaum made a motion to approve the swim program. Mrs. Rudd seconded the motion; motion passed 5-0.

### **Acceptance of Donations**

Dr. Zupin asked for acceptance of donations from Pugh Pipeline Services in the amount of \$802.00, Hank Orkis in the amount of \$100.00, Bud Childers in the amount of \$100.00 and 1<sup>st</sup> Choice Insurance and Safeco in the amount of \$1000.00 to the Athletic Department.

Mr. Menis made a motion to accept the donations as presented. Mrs. Rudd seconded the motion; motion passed 5-0.

Dr. Zupin and the Board expressed their gratitude for the generous donations.

### **First Reading of 2019-2020 School Calendar**

Dr. Zupin discussed that the first reading is similar to the current calendar with the exception that Spring Break will be moved back one week.

### **Extracurricular Winter Weather Protocol**

Dr. Zupin reviewed extracurricular winter weather practice protocol.

**Superintendent’s Report**

Dr. Zupin reported that TAG money, funding from State to pay stipends to teachers who are rated as highly effective, was paid last pay period to NJ-SP teachers, she also said that school bus stop arm cameras have a probability of being purchased for the entire fleet. Dr. Zupin stated that the Starke County Sheriff’s Office donation of \$300 was used to assist students with negative lunch balances.

Dr. Zupin noted that NJ-SP is the recipient of an Innovation Planning Grant for \$30,000 for Professional Development, Technology Readiness, Assessments and other Resources. It was also mentioned that we will develop a Comprehensive Plan to implement a 1:1 program: planning and determining what 1:1 will look like, timeline for purchasing and implementation.

Dr. Zupin was excited to share that the NJ-SP Tennis Courts were recognized as the Asphalt Pavement Association of Indiana winner. Town & Country submitted our Tennis Court Project; it was stated that our courts are the “Best looking tennis courts I’ve ever seen”, “great attention to detail”, “no segregation even in hand compacted areas”, “positive drainage on each court” and “graded perfectly.” NJSP will be recognized at an Awards Luncheon on Thursday, December 20, at the Marriott East, Indianapolis.

**Other**

**Recognition of Visitors**

None.

**Adjournment**

Mr. Bacon made a motion to adjourn the meeting at 6:23 pm. Mrs. Rudd seconded the motion; motion passed 5-0.

\_\_\_\_\_ Sheila Akers, President

\_\_\_\_\_ Derrick Stalbaum, Vice President

\_\_\_\_\_ Jim Menis, Secretary

\_\_\_\_\_ Gerald Bacon, Member

\_\_\_\_\_ Sandra Kersting-Rudd, Member