

North Judson-San Pierre Board of School Trustees
Regular Board Meeting
High School Media Center
Tuesday, December 21, 2021

The North Judson-San Pierre Board of School Trustees met for a Regular Session on Tuesday, December 21, 2021, at 5:30 P.M. in the High School Media Center. Board President Derrick Stalbaum called the meeting to order at 5:30 P.M. The Board members present were President Derrick Stalbaum, Vice President Jeri Brewer, Secretary Sandra Kersting Rudd, member Jim Menis, and member Cameron Stalbaum. Others present were Superintendent Dr. Annette Zupin and Business Manager/Treasurer Dalton Tunis. A copy of the list of patrons attending the meeting is on file at Central Office.

The meeting opened with the Pledge of Allegiance.

Recognition of Students

Mr. Orkis recognized IASP Rising Star, Lily Winners.

Mr. Lambert recognized Girls Basketball team and their sportsmanship awards.

Consent Items

Mrs. Kersting Rudd made a motion to approve the minutes from the November 16, 2021, Minutes of a Regular Meeting as presented. Mrs. Brewer seconded the motion; motion passed 5-0. Mr. Menis made a motion to approve the Personnel Recommendations as presented. Mrs. Kersting Rudd seconded the motion; motion passed 5-0. Mrs. Kersting Rudd made a motion to approve the financial reports and claims as presented. Mr. Menis seconded the motion; motion passed 5-0.

Approved personnel:

NAME	POSITION	RECOMMENDATION
Kenzie McDaniel	Elementary School Instructional Aide-Special Education	Recommended to Transfer
Casey Huber	Elementary Title I Aide & Café (recess) Aide	Recommended to Transfer
Ashely Rodriguez	Substitute Teacher	Recommended to Hire
Brandi Thompson	Substitute Teacher	Recommended to Hire
Lisa Hughes	Elementary School Teacher	Recommended to Hire
Natalie Heise	Elementary Title I	Recommend to Transfer
Kristy Shepherd	Elementary Kindergarten Teacher	Recommended to Hire
Jordynn Dusek	Substitute Teacher- Elementary School	Recommended to Hire
Kara Trent	Kindergarten Teacher	Recommended to Hire
Bethany Benson	Jr-Sr High Life Skills Teacher (7 th – 12 th)	Recommended to Hire
Ann Lawson	Jr-Sr High Spanish Tutor	Recommended to Hire
Stephanie Rains	Elementary Title I Teacher	Resignation
Shannon Peeler	Elementary School Teacher	Resignation
Alex Cole	Technician Assistant	Resignation
ECA POSITIONS		
Cooper Hochstedler	Volunteer Boys High School Basketball Assistant	Recommended to Volunteer
Cade Chezem	Volunteer Boys High School Basketball Assistant	Recommended to Volunteer
Deb Bolen	Elementary Math Bowl Coach	Recommended to Hire
Leanne Kerley	Head Middle School Swim Coach	Recommended to Replace
Andrea Stalbaum	Varsity Girls Assistant Basketball Coach	Resignation

Approval of NEOLA Policies

Dr. Zupin reviewed the draft policies. She highlighted the policies.

Mrs. Brewer made a motion to approve the NEOLA Policies as presented. Mr. C. Stalbaum seconded the motion; motion carried 5-0

Approval of Starke County Library Assignment

Dr. Zupin explained that the three Starke County Schools appoint a Board Member to the Starke County Library Board. Heather Quinn, Dean of Students at Oregon Davis is interested and willing to take the position. All three schools concur with her appointment.

Mr. C. Stalbaum made a motion to approve the Starke County Library Assignment as presented. Mrs. Kersting Rudd seconded the motion; motion carried 5-0

Approval of NARCAN Policy

Dr. Zupin provided a summary of the NARCAN policy draft and reminded the Board of their discussion at the last meeting – the first reading. Areas addressed were administering during the school day by designated and trained school officials.

Mr. Menis made a motion to approve the NARCAN Policy as presented. Mr. C. Stalbaum seconded the motion; motion carried 5-0

Approval to Transfer Funds from Education to Operation

Mr. Tunis explained this end-of-year resolution. He also reminded the Board that he would like to transfer funds more often – monthly as opposed to twice a year to keep fund balances more accurate.

Mrs. Kersting Rudd made a motion to approve to Transfer Funds from Education to Operation as presented. Mrs. Brewer seconded the motion; motion carried 5-0

Approval of Interest Earned Resolution

Mr. Tunis asked for approval to place all interest earned into the Operations fund for 2022. This has been past practice.

Mr. C. Stalbaum made a motion to approve the Interest Earned Resolution as presented. Mr. Menis seconded the motion; motion carried 5-0

Approval of Resolution Authorizing the Treasurer to Pay Claims and Make Transfers

Mr. Tunis asked for approval of Resolution Authorizing Treasurer to Pay Claims and Make Transfers to balance out funds at Year End.

Mr. Menis made a motion to approve the Resolution Authorizing the Treasurer to Pay Claims and Make Transfers as presented. Mrs. Kersting Rudd seconded the motion; motion carried 5-0

Approval of Bank Depository RFP Recommendation

Dr. Zupin reminded the Board of the Financial Due Diligence initiatives the Corporation is taken- used the School Liability Insurance as an example. Mr. Tunis spoke about the three banks that provided proposals (First National Bank of Monterey, First Choice Bank, First Farmers Bank) He indicated that all proposals were very good. The distinguishing factor was the interest rate. First National Bank was able to propose a guaranteed fixed rate for the first year that was unbeatable. Mr. Tunis recommended that NJ-SP stay with First National Bank of Monterey.

Mr. C. Stalbaum made a motion to approve Bank Depository RFP Recommendation as presented. Mrs. Brewer seconded the motion; motion carried 5-0

Approval of non-Certified and Bus Driver Employee Pay Schedule

Dr. Zupin explained that changes to the salary schedules typically take place in June. However we are asking for approval for January in order to raise beginning pay at all positions to at least \$10/Hour. The proposed schedule also raises non-Certified and bus driver pay to a very competitive wage compared with neighboring schools of our size.

Mrs. Kersting Rudd made a motion to approve non-Certified and bus Driver Employee Pay Schedule as presented. Mrs. Menis seconded the motion; motion carried 5-0

Approval of Monetary Donation

The Board was presented a donation from Community Foundation in the amount of \$1,000 towards unpaid student debt.

Mrs. Kersting Rudd made a motion to approve Monetary Donation as presented. Mr. C. Stalbaum seconded the motion; motion carried 5-0

Approval of Amendment to Bus Driver Manual

Dr. Zupin explained that the changes are just updates to phone numbers and personnel.

Mrs. Brewer made a motion to approve Amendment to Bus Driver Manual as presented. Mrs. Kersting Rudd seconded the motion; motion carried 5-0

COVID-19 Response Plan Update

Dr. Zupin explained that it is a requirement for use of Federal Dollars to have public comment regarding in-person learning at least semi-annually. The rationale from this requirement is to ensure that schools are incorporating in-person learning in their plan. She indicated that NJ-SP has always utilized in-person learning since the pandemic – therefore this was a formality.

Dr. Zupin asked if there was any public comment regarding the Learning Plan and in-person learning. There was no public comment.

Project Update

Dr. Zupin provided a brief summary of the elementary project. She noted the transition from one part of the building to the other part was currently taking place.

Dr. Zupin also reminded the Board of the delay of the roofing materials.

Superintendent's Report

Dr. Zupin gave dates for the Christmas/Semester Break.

Dr. Zupin thanked the staff and students for a great First semester even with some challenges – AC unit, COVID, and construction.

Other

There was no other business.

Recognition of Visitors

Mr. Evan Christensen spoke about his concerns with the construction at the elementary school specifically the lack of help for teachers to move their classrooms. Dr. Zupin thanked him for his comments and reiterated her comments about how well the staff has done despite the work shortage.

Adjournment

Mrs. Brewer made a motion to adjourn the meeting at 6:16 P.M. Mrs. Kersting Rudd seconded the motion; motion passed 5-0.

_____ Derrick Stalbaum, President

_____ Jeri Brewer, Vice President

_____ Sandra Kersting Rudd, Secretary

_____ Jim Menis, Member

_____ Cameron Stalbaum, Member