

North Judson-San Pierre Board of School Trustees
Public Hearing & Regular Board Meeting
Central Office Board Room
Tuesday, June 21, 2022

The North Judson-San Pierre Board of School Trustees met for a Public Hearing and Regular Session on Tuesday, June 21, 2022, at 5:30 P.M. in the Central Office Board Room. Board President Derrick Stalbaum called the meeting to order at 5:30 P.M. The Board members present were Vice President Jeri Brewer and member Jim Menis. Secretary Sandra Kersting Rudd and member Cameron Stalbaum were absent. Others present were Superintendent Dr. Annette Zupin and Business Manager/Treasurer Dalton Tunis. A copy of the list of patrons attending the meeting is on file at Central Office.

The meeting opened with the Pledge of Allegiance.

Public Hearing-Superintendent Contract

President Derrick Stalbaum stated a second Public Hearing was not necessary and to proceed to the Regular Meeting.

Regular Meeting

Consent Items

Mrs. Brewer made a motion to approve the minutes from the May 17, 2022, Minutes of a Public Hearing and Regular Meeting as presented. Mr. Menis seconded the motion; motion passed 3-0. Mr. Menis made a motion to approve the Personnel Recommendations as presented. Mrs. Brewer seconded the motion; motion passed 3-0. Mrs. Brewer made a motion to approve the financial reports and claims as presented. Mr. Menis seconded the motion; motion passed 3-0.

Approved personnel:

NAME	POSITION	RECOMMENDATION
Amber McGowen	Kindergarten Teacher	Recommended to Hire
Danny McGowen	Elementary PE Teacher	Recommended to Hire
Karl Stefans	Jr-Sr High Band Teacher	Recommended to Hire
Samantha Stasiak	Elementary Media Aide	Recommended to Transfer
Christy Back	Elementary Summer School Teacher	Recommended to Hire
Kristy Shepherd	Elementary Summer School Teacher	Recommended to Hire
Margaret Radtke	Elementary Summer School Teacher	Recommended to Hire
Jennifer Byrne	Elementary Summer School Teacher	Recommended to Hire
Lauren Yacks	SAE-Agriculture Summer School Teacher	Recommended to Hire
Lisa Hall	Elementary Summer School Aide	Recommended to Hire
Mary Gillette	Elementary Food Service Worker	Recommended to Hire
Ashley Rodriguez	Elementary School Secretary	Recommended to Transfer
Ted White	Jr-Sr High School Special Education Teacher	Retirement
Denise Dunn	Elementary Special Needs Aide	Retirement
Lauren Cox	Substitute Teacher	Resignation
John Guffey	Maintenance Assistant	Resignation
ECA POSITIONS		
Whitney Combs	High School Girls Basketball Assistant	Recommended to Hire
Danny McGowen	High School Head Wrestling Coach	Recommended to Hire
Danny McGowen	Middle School Head Wrestling Coach	Recommended to Hire
Danny McGowen	High School Volunteer Football Coach	Recommended to Volunteer

Approval of Superintendent & Principals Contracts

Mr. Menis made a motion to approve the Superintendent and Jr-Sr High Principal and Elementary Principal Contracts as presented. Mrs. Brewer seconded the motion; motion carried 3-0.

Approval of Non-Certified Salaries

Mrs. Brewer made a motion to approve the Non-Certified Salaries as presented. Mr. Menis seconded the motion; motion carried 3-0.

Approval of Non-Certified Hourly & Transportation Pay Schedules

Mr. Menis made a motion to approve the Non-Certified and Transportation Pay Schedules as presented. Mrs. Brewer seconded the motion; motion carried 3-0.

Approval of Teacher Handbook

Dr. Zupin shared procedures and guidelines to supplement Teacher Contracts including updated Teacher Evaluation Language which spells out the procedure and process more clearly. Building Principals, Superintendent, and Teachers from the CTA worked together to create the language.

Mrs. Brewer made a motion to approve the Teacher Handbook as presented. Mr. Menis seconded the motion; motion carried 3-0.

Approval of Non-Certified Handbook

Dr. Zupin shared additional benefits for non-Certified employees adding Holidays, President's Day and Good Friday as well as increased vacation days for year-round employees.

Mr. Menis made a motion to approve the Non-Certified Handbook as presented. Mrs. Brewer seconded the motion; motion carried 3-0.

Approval of Bus Driver Manual

Dr. Zupin shared the manual will include descriptions and rates for transportation-related trips and added Holiday Pay for bus drivers, matching Holidays for non-Certified school year employees.

Mrs. Brewer made a motion to approve the Bus Driver Manual as presented. Mr. Menis seconded the motion; motion carried 3-0.

Approval of NEOLA Policies Vol. 34 No. 2

Dr. Zupin discussed that legislation drove a few changes including Board Vacancies, Public Participation, and Mandatory Curriculum. Technical changes were ISTEP and ILEARN changed to State Assessment and politically correct verbiage.

Mr. Menis made a motion to approve the NEOLA Policies Vol. 34 No. 2 as presented. Mrs. Brewer seconded the motion; motion carried 3-0.

Approval to Transfer Funds from Education to Operations Fund

Mr. Tunis asked for approval for the fourth of ten transfers (March-December), each transfer will be \$100,000. Total amount transferred will be \$1,000,000. This is different than in the past in order to keep the Financials steadier instead of creating large fluctuations.

Mrs. Brewer made a motion to approve to Transfer Funds from Education to Operations Fund as presented. Mr. Menis seconded the motion; motion carried 3-0.

Approval of 2022-2023 Food Service Procurement Vendors

Mr. Tunis asked for approval of the 2022-2023 Food Service Procurement Vendors HPS (with Gordon Foods being the distributor). NJ-SP will purchase produce and bakery goods from Gordon Food Service and Prairie Farms for Dairy/Milk. These are the same vendors as last School Year.

Mr. Menis made a motion to approve the 2022-2023 Food Service Procurement Vendors as presented. Mrs. Brewer seconded the motion; motion carried 3-0.

Approval of 2022-2023 Textbook Fees

Mr. Tunis shared the fees changed based on the age of the textbooks and if any new textbooks are purchased for that year. With digital devices going home, all students will be assessed a \$30.00 technology fee this year. Our textbook rental and fees are comparable to years past and neighboring schools.

Mrs. Brewer made a motion to approve to Transfer Funds from Education to Operations Fund as presented. Mr. Menis seconded the motion; motion carried 3-0.

Approval of 2022-2023 Lunch Price Proposal

Mr. Tunis shared that NJ-SP will fall under the guidelines from the PLE (Paid Lunch Equity) requirements for the 2022-2023 school year. Adult meal prices will be the same as the 2021-2022 school year. Student meal prices will stay the same as the last approved prices dating back to 2020. This was before all the students ate lunch for free.

Mr. Menis made a motion to approve the 2022-2023 Lunch Price Proposal as presented. Mrs. Brewer seconded the motion; motion carried 3-0.

Approval of Monetary Donation

Mr. Tunis asked the board to accept the monetary donation from C. Adam Conn, MD in the amount of \$5,000.00. This donation was for the Baseball team to purchase a batting cage.

Mrs. Brewer made a motion to approve Monetary Donation as presented. Mr. Menis seconded the motion; motion carried 3-0.

Project Update

Dr. Zupin shared they are finishing the flooring, painting, and ceiling tiles. The new gym work is progressing, the cafeteria flooring has been removed, and bleachers and flooring in the old gym have been removed.

Superintendent’s Report

Dr. Zupin reported the Annual Reorganization Meeting will take place on July 11 and 7:00 a.m. As for the Student Information System the consensus is to remain with Power School. The Financial Due Diligence update was Insurance, Bank of Depository competitive bids are every 3 years (we did both this year). NJ-SP Business Manager solicited competitive quotes from multiple Waste Management companies, there are no cost savings or quality performance upgrades to dictate a change therefore NJ-SP will remain with Republic.

Other

There was no other business.

Recognition of Visitors

No one spoke.

Adjournment

Mrs. Brewer made a motion to adjourn the meeting at 5:48 P.M. Mr. Menis seconded the motion; motion passed 3-0.

_____ Derrick Stalbaum, President

_____ Jeri Brewer, Vice President

_____ ABSENT Sandra Kersting Rudd, Secretary

_____ Jim Menis, Member

_____ ABSENT Cameron Stalbaum, Member