

NORTH JUDSON-SAN PIERRE SCHOOLS CORPORATION  
Acceptable Use Policy  
**2022-2023**

**Use of the Internet is a privilege, not a right. The Corporation's Internet connection is provided for business and educational purposes only. Unauthorized or inappropriate use will result in a cancellation of this privilege.**

Users accessing the Internet through the Corporation's device/network assume personal responsibility and liability, both civil and criminal, for unauthorized or inappropriate use of the Internet.

Devices given to you are temporary and owned by the North Judson-San Pierre School Corporation. Since these devices are on loan for professional purposes and can be used both at school and at home, the Corporation cannot protect personal information broadcast through the web from security breaches. Therefore, it is advised that Corporation owned device(s) not be used for personal reasons, such as tax preparation, paying bills, shopping online, storing personal pictures and personally-owned music, etc. Although occasional personal email messages are understandable, your school email should not be your primary source of personal email. Understand that "personal email messages" through your school email address are subject to archival and retrieval and are not considered personal.

If requested by the Technology Department, the device(s) must remain at the school for the requested duration. Users are responsible for ensuring their files are being backed up. Users are responsible for the protection of confidential files on the device(s). If the device(s) is lost or stolen, any files stored on the local device(s) may be compromised and are not of fault of the Corporation.

Users are responsible for the replacement cost of the device(s) if stolen, lost or damaged while outside the corporation perimeter. Any lost or stolen device(s) should be immediately reported to the Technology Department.

Users must agree to abide by the corporation Acceptable Use Policy.

In addition to the points listed above, users must abide by the corporation's Staff or Student Network and Internet Acceptable Use, Administrative Guideline 7540.03 or 7540.04, which can be found on the corporation's website.

The Corporation reserves the right to monitor, review and inspect any directories, files and/or messages residing on or sent using the Corporation's device(s)/networks. Anything relating to or in support of illegal activities will be reported to the appropriate authorities.

Please complete the following information:

**Full Name (please print):** \_\_\_\_\_

I have read and agree to abide by administrative guidelines 7540.03 and/or 7540.04 entitled Student or Employee Acceptable Use Policy (AUP). I understand that any violation of the terms and conditions set forth in the Policy is unacceptable and may constitute a criminal offense. As a user of the Corporation's device(s)/network and the Internet, I agree to communicate over the Internet and the Network in an appropriate manner, honoring all relevant laws, restrictions and guidelines.

**User Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

The Superintendent/Technology Director is responsible for determining what is unauthorized or inappropriate use. The Superintendent/Technology Director may deny, revoke or suspend access to the Network/Internet to individuals who violate the Acceptable Use Policy and related Guidelines and take such other disciplinary action as is appropriate pursuant to the applicable collective bargaining agreement and/or Board Policy. Board Policy always takes precedent.