

North Judson-San Pierre School Board of Trustees
Minutes of a Public Hearing, Budget Adoption, & Regular Board Meeting
Central Office Board Meeting Room
Tuesday, September 18, 2018

The North Judson-San Pierre Board of School Trustees met for a Public Hearing, Budget Adoption and a Regular Session on Tuesday, September 18, 2018, at 5:30 P.M. in the Central Office Board Meeting Room. Board President Sheila Akers called the meeting to order at 5:30 P.M. The Board members present were President Sheila Akers, Vice President Derrick Stalbaum, Secretary Jim Menis and members Susan McCormack and Gerald Bacon. Others present were Superintendent Dr. Annette Zupin, Business Manager/Treasurer Guy Richie and Administrative Assistant Lisa Thompson. There were a few patrons in attendance for the meeting. A list of patrons that attended the meeting is on file at the Central Administrative Office.

The meeting opened with the Pledge of Allegiance.

Public Hearing

Mrs. Akers opened the Public Hearing at 5:30 P.M. for the 2019 Capital Projects Fund the Bus Replacement Fund. Dr. Zupin explained the process of the public hearing and budget adoption. There was no public input. Mr. Stalbaum made a motion to adjourn the Public Hearing at 5:33 P.M. The motion was seconded by Mrs. McCormack; motion carried 5-0.

Budget Adoption

Mrs. Akers opened the Budget Adoption meeting at 5:34 P.M.

Mr. Menis made a motion to adopt the 2018 General Fund Appropriations Reduction Resolution as presented Mr. Stalbaum seconded the motion; motion carried 5-0.

Mr. Stalbaum made a motion to approve the adoption of the 2018 Rainy Day Fund Appropriation Reduction Resolution as presented. Mrs. McCormack seconded the motion; motion carried 5-0.

Mr. Menis made a motion to approve the adoption of the 2019 Capital Projects Plan as presented. Mr. Bacon seconded the motion; motion carried 5-0.

Mr. Bacon made a motion to adopt the 2019 Bus Replacement Plan as presented. Mr. Stalbaum seconded the motion; motion carried 5-0.

Mrs. McCormack made a motion to adopt the advertised Budget Reduction Resolution as presented. Mr. Menis seconded the motion; motion carried 5-0.

Mrs. McCormack made a motion to approve the adoption of the Resolution to establish the Education and Operations Funds as presented. Mr. Stalbaum seconded the motion; motion carried 5-0.

Mrs. McCormack made a motion to approve the adoption of the Resolution to establish the initial funding for the Education fund as presented. Mr. Menis seconded the motion; motion carried 5-0.

Mr. Stalbaum made a motion to approve the adoption of the Resolution to establish the initial funding for the Operations Fund as presented. Mr. Bacon seconded the motion; motion carried 5-0.

Mr. Menis made a motion to approve the adoption of the Resolution to Transfer Amounts from Education Fund to Operations Fund as presented. Mrs. McCormack seconded the motion; motion carried 5-0.

Mrs. McCormack made a motion to adjourn the Budget Adoption at 5:36 P.M., seconded by Mr. Stalbaum motion passed 5-0.

Regular Meeting

Mrs. Akers opened the Regular Meeting at 5:37 P.M.

Consent Items

Mr. Bacon made a motion to approve the minutes from the August 21, 2018, Regular Board Meeting as presented. Mr. Stalbaum seconded the motion; motion carried 5-0. Dr. Zupin noted a new part-time school-based counselor position that is on the personnel list stating this position will assist our counselors in areas such as providing assistance with on-going behavior and social skills issues. Mr. Stalbaum made a motion to approve the personnel actions as presented. Mrs. McCormack seconded the motion; motion carried 5-0.

Mr. Menis made a motion to approve the financial reports and claims as presented. Mr. Bacon seconded the motion; motion carried 5-0.

NAME	POSITION	RECOMMENDATION
Jill Carpenter-Bejes	Special Needs Para – Elem.	Resignation
Sharon Field	5 th gr. Teacher	Maternity Leave
Max Reibold	Special Needs Para – Jr. –Sr High	Resignation
DeAnna Vandy	Special Needs Para – Elem.	Resignation
Lynn Yeadon	HR Manager/Payroll	Resignation

Michelle Barnhart	Special Needs Para – Elem.	Recommended to hire
Joshua Fisher	Custodian	Recommended to hire
Jessica Tibbs	Special Needs Para – Jr-Sr high	Recommended to hire
Tristan Fletcher	School-based Counselor p/t	Recommended to hire
Toni Pradke	Kindergarten Teacher	Recommended to hire
Deborah DuVall	Sub bus driver	Recommended to hire
Beth Kozecar	Sub bus driver	Recommended to hire
Judy Troike	Sub bus driver	Recommended to hire
Monica Miller	Sub bus driver	Recommended to hire

eLearning Policy – First Reading

Dr. Zupin stated that the eLearning policy has been drafted with the input of the Teachers' Association and the administrative staff, as well as utilizing support and resources from other area schools. Dr. Zupin noted that there will be two pre-planned days this year and that practice days will take place for students in October. Dr. Zupin specified that students will not be penalized if they do not have internet access, noting that mechanisms will be put into place to allow students extra time to turn in assignments due to internet connectivity issues.

Dr. Zupin went on to say that within the next few weeks letters will be sent home to parents with information regarding eLearning and what is expected of students.

Metal Detector Policy – First Reading

Dr. Zupin mentioned that a state-wide safety initiative allowed schools to apply and receive hand-held metal detectors, our school has received four hand-held devices. Policies and guidelines needed to be drafted prior to use of these new devices. Dr. Zupin said that this policy was put together by the School Board Association and some legal teams around the state. Dr. Zupin noted that metal detectors will only be used in cases where there is reasonable suspicion that a student has a weapon on campus.

School Improvement Plans - Presentations

Dr. Zupin introduced junior-senior high principal Jim Polite and elementary principal Julie Berndt to present the high lights of each school's School Improvement Plan. Both principals discussed accomplishments, areas of needed improvement, and went over a summary of goals.

Mr. Polite mentioned areas of achievement citing dual credit and AP offerings, the Agriculture Program, progress made in four out of six ISTEP testing groups, and finally 10th grade Language Arts and Math scores have both increased. Areas in need of improvement include proficiency in Math skills, increased proficiency in Language Arts skills and promoting a culture of not settling for less than your best. Mr. Polite talked about placing a high priority on closing achievement gaps and encouraging students to strive for reaching their full potential. Mr. Polite also discussed the NWEA testing, noting that this test is given at three different points during the year and monitors students' progress in multiple areas. Mr. Polite discussed the action plan for improving these areas which include: utilizing the NWEA and IXL testing to drive instruction and close gaps in Math and Language Arts, promoting a positive school environment through recognition programs, and school-wide initiative to increasing vocabulary exposure.

Mrs. Berndt spoke of goals at the elementary school regarding the faculty and support staff collecting and analyzing data from a range of sources, then using that analysis to adapt instruction. Another goal is that students will improve academic proficiency in mathematics and reading as measured by standardized testing. Mrs. Berndt talked of achievements and areas of improvement discussing the 90-minute uninterrupted block of reading time, Computers on Wheels for each grade level, school-wide formative assessment benchmarks three times a year, and Math High Ability enrichment. Mrs. Berndt also noted that there is improved school-family communication through the school website, Facebook page, and also through an active PTO. A positive behavior program, increased use of technology in the classroom, and improvement of implementation of the State Standards were included in Mrs. Berndt's final remarks.

The board thanked Mr. Polite and Mrs. Berndt for their presentations.

Superintendent's Report

Dr. Zupin reported she attended a county-wide Safety Meeting last week that included schools, police, mental health/support, emergency medical personnel and fire personnel stating that it was very informative and collaborative. Another meeting has been set in October. Administrators are also attending School Safety Meetings in the next week.

Dr. Zupin noted that there will be two eLearning days. The teachers have had collaboration meetings and information will be going out to parents soon. Dr. Zupin again emphasized that students will not be penalized for not having internet connection, there will be a plan put into place for these situations. Dr. Zupin mentioned she was encouraged to hear of improvement with second graders learning to navigate the computers better, these are skills that will help them as they take the ILEARN test.

Dr. Zupin talked about the outside assessment/audit that is taking place stating this will occur in two phases: assessment and professional development. The assessment portion began recently as two curriculum specialists have interviewed all elementary teachers and core teachers in 7th and 8th grades. Dr. Zupin noted this audit will be concentrated on Kindergarten through 8th grade. Dr. Zupin stated that this audit will look at our data and our curriculum, hone in on how

those are being used, and look for ways to be more efficient. Phase two will come after meetings are held to discuss the results and devise a plan to grow and improve.

Dr. Zupin noted that the ADM numbers are still being cleaned-up right now and we do not have an official count, there does not seem to be any significant change in the numbers.

Other

None.

Recognition of Visitors

No one spoke.

Adjournment

Mr. Bacon made a motion to adjourn the meeting at 6:11 P.M. Mr. Stalbaum seconded the motion; motion passed 5-0.

_____ Sheila Akers, President

_____ Derrick Stalbaum, Vice President

_____ Jim Menis, Secretary

_____ Susan McCormack, Member

_____ Gerald Bacon, Member